

**UPPER VENTURA RIVER GROUNDWATER AGENCY**

**NOTICE OF REGULAR MEETING**

**NOTICE IS HEREBY GIVEN** that the Upper Ventura River Groundwater Agency (“Agency”) Board of Directors (“Board”) will hold a **Regular Board Meeting at 1:00 P.M. on Thursday, February 10, 2022 via**

**ON-LINE OR TELECONFERENCE:**

**DIAL-IN (US TOLL FREE) 1-669-900-6833**

**Find your local number:** <https://us06web.zoom.us/j/85689862601?pwd=MnpkQlpTQXMxbkYwYmdZckVLSnlOdz09>

**JOIN BY COMPUTER, TABLET OR SMARTPHONE:**

<https://us06web.zoom.us/j/85689862601?pwd=MnpkQlpTQXMxbkYwYmdZckVLSnlOdz09>

**Meeting ID: 856 8986 2601**

**Passcode: 172215**

**New to Zoom, go to:** <https://support.zoom.us/hc/en-us/articles/206175806>

**Per Resolution No. 2021-05 by the Board of Directors of the Upper Ventura River Groundwater Agency, the Board is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the Board. A physical location accessible for the public to participate in the teleconference is not required.**

**UPPER VENTURA RIVER GROUNDWATER AGENCY BOARD OF DIRECTORS  
REGULAR MEETING AGENDA**

**February 10, 2022**

**1. MEETING CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF AGENDA & RENEWAL OF RESOLUTION NO. 2021-05**

Pursuant to AB 361, the Board may continue to meet via teleconference, provided it make the findings in section 3 of Resolution No. 2021-05.

**5. PUBLIC COMMENT FOR ITEMS NOT APPEARING ON THE AGENDA**

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code § 54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

## **6. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments.

- a. Approve Minutes from January 13, 2022 Regular Board Meeting**
- b. Approve Financial Report for January 2022**
- c. Approve Fiscal Year 2020/2021 Fiscal Audit Report**

## **7. DIRECTOR ANNOUNCEMENTS**

Directors may provide oral reports on items not appearing on the agenda.

## **8. EXECUTIVE DIRECTOR'S REPORT**

The Board will receive an update from the Executive Director concerning Agency matters and correspondence. The Board may provide feedback to staff.

## **9. ADMINISTRATIVE ITEMS**

### **a. Ad Hoc Stakeholder Engagement Committee**

The Board will consider reinstating the Ad Hoc Stakeholder Engagement Committee, review and consider modifications to the committee duties, and appoint up to three Directors to the committee.

### **b. Agency E-Mail Policy**

The Board will consider adopting Resolution No. 2022-03 to modify the Article 10 of Agency Bylaws concerning the Agency E-Mail Policy.

### **c. Ojai Basin Groundwater Sustainability Plan Comments**

The Board will consider directing staff to prepare comments on the Ojai Basin GSP for submittal to DWR.

### **d. Sustainable Groundwater Management Implementation Grant Program Update**

The Board will receive an update on the Sustainable Groundwater Management Implementation Grant program and may provide direction to staff.

### **e. Agency Funding Discussion**

The Board will discuss options for agency funding beginning fiscal year 2022/2023 and provide direction to staff.

## **10. GSP IMPLEMENTATION ITEMS**

### **a. Rincon Consultants, Inc. Work Order Nos. 5 – 7 for GSP Implementation Tasks**

The Board will consider approving three Rincon Consultants Inc. work orders for water year 21/22 and 22/23 field monitoring activities (WO No. 5), development of workplans for Confluence Area and Foster Park aquatic GDE monitoring (WO No. 6), and planning/permitting for the Confluence Area stream gage and new monitoring wells (WO No. 7).

## **11. COMMITTEE REPORTS**

### **a. Ad Hoc Stakeholder Engagement Committee**

The committee will provide an update on Stakeholder Engagement Plan implementation activities since the last Board meeting and receive feedback from the Board.

## **12. FUTURE AGENDA ITEMS**

This is an opportunity for the Directors to request items for future agendas.

## **13. ADJOURNMENT**

The next Regular Board meeting is scheduled for March 10, 2022.

## **UPPER VENTURA RIVER GROUNDWATER AGENCY MINUTES OF REGULAR MEETING JANUARY 13, 2022**

The Regular Board meeting was held via teleconference, in accordance with Upper Ventura River Groundwater Agency Board Resolution No. 2021-05. Directors present were Bruce Kuebler, Susan Rungren, Emily Ayala, Pete Kaiser, Glenn Shephard and Diana Engle. Also, present: Executive Director Bryan Bondy, Agency Counsel Scott Nave, and Administrative Assistant Maureen Tucker. Identified public members present: Jennifer Tribo (City of Ventura staff), Mary Bergen (Casitas MWD Director and UVRGA Alternate Director), Bert Rapp (Ventura River Water District staff and UVRGA Alternate Director), Michael Flood (Casitas MWD staff), and Vivon Crawford (OVLIC).

### **1) CALL TO ORDER**

Chair Engle called the meeting to order at 1:01 p.m.

### **2) PLEDGE OF ALLEGIANCE**

Executive Director Bryan Bondy led the Pledge of Allegiance.

### **3) ROLL CALL**

Executive Director Bondy called roll.

Directors Present: Bruce Kuebler, Susan Rungren, Pete Kaiser, Glenn Shephard, Diana Engle, and Emily Ayala.

Directors Absent: None (Larry Rose resigned effective January 7, 2022).

### **4) APPROVAL OF AGENDA AND RENEWAL OF RESOLUTION NO. 2021-05**

Chair Engle asked for any proposed changes to the agenda. Executive Director Bondy suggested moving Item No. 10(a) to earlier in the meeting. Chair Engle suggested taking Item No. 10(a) after Item No. 8.

Director Kaiser moved approval of the modified agenda and renewal of Resolution 2021-05. Director Ayala seconded the motion.

Roll Call Vote:            B. Kuebler – Y      D. Engle – Y    G. Shephard – Y

                                 S. Rungren – Y      P. Kaiser – Y    E. Ayala – Y

Directors Absent: None

### **5) PUBLIC COMMENTS ON ITEMS NOT APPEAR ON THE AGENDA**

Chair Engle called for public comments on items not appearing on the agenda.

No public comments were offered.

**6) CONSENT CALENDAR**

- a. Approve Minutes from December 9, 2021 Special and Regular Board Meeting
- b. Approval of Minutes from January 6, 2022 Special Board Meeting
- c. Approve Financial Report for December 2021

Director Kaiser moved approval of the consent calendar. Director Shephard seconded the motion.

Director Kuebler asked said one of the December bills for payment is for the Agency email accounts. He noted that the Agency is paying for some email addresses that are no longer needed.

Executive Director Bondy acknowledged the situation needs to be addressed and suggested possible modifications to the Agency Bylaws that would facilitate elimination of additional email accounts setup pursuant to the Agency Bylaws that are not being used by current Directors. He would like to make one set of changes with the email provider. He said he could bring proposed Agency Bylaw changes to the Board next month.

Roll Call Vote:            B. Kuebler – Y     D. Engle – Y   G. Shephard – Y  
                                 S. Rungren – Y     P. Kaiser – Y   E. Ayala – Y

Directors Absent: None

**7) DIRECTORS ANNOUNCEMENTS**

- a. Directors may provide oral report on items note appearing on the agenda.

Director Kuebler:        Attended the Ojai Basin Groundwater Management Agency GSP adoption meeting. He requested an item on the next meeting agenda to discuss commenting to DWR on the Ojai Basin GSP.

Director Rungren:        No report.

Director Shephard:       Announced that the Fox Canyon Groundwater Management Agency's Las Posas Valley Basin GSP was approved by DWR.

Director Kaiser:         No report.

Director Ayala:          No report.

Director Engle:          No report.

## **8) EXECUTIVE DIRECTOR'S REPORT**

Executive Director Bondy reviewed the written staff report concerning updates on Agency matters since the last Board meeting.

Director Ayala requested that the next fee invoice mailings include information about the process to develop a new fee structure. Executive Director Bondy conferred with Administrative Assistant Tucker and then reported that the invoice envelopes are already sealed ready to be dropped in the mail. He offered to prepare a newsletter to discuss GSP adoption and include an article about the fee development process. Director Ayala agreed with sending a newsletter.

Chair Engle asked about the Camino Cielo stream gage. Executive Director Bondy said that he believed the work is already contracted.

No public comment.

No motion.

## **9) ADMINISTRATIVE ITEMS**

### **a. Resolution 2022-02 Honoring Larry Rose**

Executive Director Bondy summarized Director Larry Rose's contributions to UVRGA and recommended adopting Resolution 2022-02 to honor him.

Director Ayala moved approval of Resolution No. 2022-02. Director Kuebler seconded the motion.

Chair Engle asked about signatures. Executive Director Bondy said he plans to frame the resolution and suggested wet ink signatures instead of digital signatures. He offered to make arrangements for the signatures. The Board agreed with the recommendation.

No public comment.

Roll Call Vote:            B. Kuebler – Y      D. Engle – Y    G. Shephard – Y  
                                 S. Rungren – Y      P. Kaiser – Y    E. Ayala – Y

Directors Absent: None

**b. Appointment Environmental Stakeholder Director**

Executive Director Bondy explained that the Environmental Stakeholder Director vacancy needs to be addressed. He explained that he issued a call for nominations in December after Larry Rose informed him of his intent to resign following GSP adoption. One nomination was received from the Ojai Valley Land Conservancy (OVLC) for their Restoration Program Manager, Vivon Crawford.

The Board asked Ms. Crawford various questions about her background, qualifications, interest in the position, community involvement, community connections, involvement with other agencies, and connections with landowners.

Director Kuebler moved approval of Vivon Crawford to serve as the Environmental Stakeholder Director for the balance of the current term. Director Kaiser seconded the motion.

No public comment.

Member Director Roll Call Vote:

B. Kuebler – Y      D. Engle – Y      G. Shephard – Y  
S. Rungren – Y      P. Kaiser – Y

Directors Absent: None (Emily Ayala is a Stakeholder Director).

The Executive Director administered the oath of office to swear in Vivon Crawford.

The Directors welcomed Ms. Crawford to the Board. Director Crawford says she looks forward to this opportunity.

Chair Engle suggested that Director Crawford review the Brown Act. Executive Director Bondy and Agency Counsel said they will assist Director Crawford with getting up to speed on the various requirements.

**c. Fiscal Year 2021/2022 2<sup>nd</sup> Quarter Budget Report and Mid-Year Modifications**

Executive Director Bondy discussed the midyear budget report and proposed budget modifications.

Director Kaiser expressed concerns about inflation. Executive Director Bondy stated that most of the Agency's expenses are professional services. The professional service rates can only be changed in accordance with the contract terms.

Director Engle moved to receive and file the budget report and approve the budget modifications. Director Rungren seconded the Motion.

No public comments.

Roll Call Vote:            B. Kuebler – Y      D. Engle – Y    G. Shephard – Y  
                                     S. Rungren – Y    P. Kaiser – Y    E. Ayala – Y    V.Crawford - Y

**d. Agency Funding Discussion**

Chair Engle opened the item by briefly describing the various references included in the staff report and suggested that the Board review her notes from the last session. Chair Engle asked if Executive Director Bondy had anything to add. Executive Director Bondy said he recommends narrowing the discussion to a few options that he can model for presentation during the February meeting.

Chair Engle reviewed her notes with the Board and asked for feedback on specific issues during the discussion.

Regarding flow meters for agricultural wells, Director Ayala reported that the feedback she has received is that agricultural well owners would prefer to be charged based on actual usage and that many have flow meters already. There were no objections voiced about metering agricultural wells and billing based on metered groundwater pumping. Director Ayala also suggested a quarterly or semi-annual wellhead fee to help stabilize revenue. There was no further discussion about wellhead fees.

Regarding domestic wells, Executive Director Bondy said that he understands the equity concerns, but he believes the issue is complicated by the fact that some domestic wells may be screened in bedrock below the Basin and there are concerns about implementation. He believes the Agency will lose money implementing fees on domestic



wells and will probably have many non-payment issues. He reminded the Board that the GSP includes a project to perform additional outreach to domestic well owners. He suggested revisiting this issue after the Agency learns more from the outreach effort. Director Ayala agreed with putting off domestic well fees and supports engaging the domestic well owners. Chair Engle supported this too. No Directors objected.

Regarding an administrative fee to the Member Agencies, Chair Engle said the Meiner's Oaks Water District Board feels there should be consideration of financial support in connection with Member Agency voting status. Director Ayala asked why Casitas MWD and the County of Ventura get to vote but pay very little or not at all. Director Shephard said that the County's involvement is related to land use and the County's position is that GSAs should be funded through extraction fees. Director Kuebler said an administrative fee is necessary if there is enough stability in revenue. He recommended using the 5-year average extractions for the municipal pumpers and is not in favor of an administrative fee. Director Kaiser said he is leaning towards what Director Kuebler recommended. Director Rungren said changing the fee every year would be tough, even with a moving 5-year average. She suggested fixing the fees for the municipal pumpers for a three-to-five-year periods. Director Ayala suggested a 3-year period.

Chair Engle summarized the discussion and suggested directing Executive Director Bondy provide a table showing the last ten years of municipal pumping and model using the most recent 3- and 5-year averages. She also requested that the pumping numbers used in the budget projection be provided for reference. No objections by the Directors.

Public comments:

Jennifer Tribo said the 5-year average for the period ending 2021 would be representative for the City given when the City began implementing the Foster Park Protocols. The years prior to this are not representative of current and future anticipated operations.

Mary Bergen said this is a challenging topic.

Mike Flood said this is a difficult topic.

No motion.

## **10) GSP ITEMS**

### **a. Groundwater Sustainability Plan Update (Grant Category (e); Task 12: GSP Review and Approvals)**

Note: this item was heard after Item No. 8.

Executive Director Bondy said this will be the last GSP update now that the GSP has been approved. He said the GSP Development Team is working on submitting the GSP and related items to the DWR SGMA Portal website. He said it is a very tedious and time-consuming process.

Executive Director Bondy stated that the GSP project is projected to be completed under budget by about \$5,000.

Director Kaiser congratulated Executive Director Bondy and staff for a job well done and under budget.

## **11) COMMITTEE REPORTS**

### **a. Ad Hoc Stakeholder Engagement Committee**

Director Ayala said there is nothing to report.

Executive Director Bondy said he would put an item on the next Board meeting agenda to appoint a Director to replace Larry Rose on the committee.

## **12) FUTURE AGENDA ITEMS**

Director Kuebler requested an item on the next meeting agenda to discuss submitting comments to DWR concerning the Ojai Basin GSP.

Appointment to stakeholder engagement committee.

## **13) ADJOURNMENT**

The meeting was adjourned at 3:08 p.m.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_

B.Kuebler\_\_ D.Engle \_\_ P.Kaiser \_S.Rungren\_\_ G.Shephard\_\_ E.Ayala\_\_ V.Crawford\_\_

**UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 6(b)**

**DATE:** February 8, 2022

**TO:** Board of Directors

**FROM:** Carrie Troup C.P.A., Treasurer

**SUBJECT:** Approve Financial Report for January 2022

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**December 2021 UVRGA Balance** \$ 157,520.13

**January 2022 Activity:**

**Revenues:** \$ -

**December Expenditures Paid:**

Debit GoDaddy.com	\$ 131.76
Debit GoDaddy.com	\$ 51.16
Debit Dropbox	\$ 119.88

**Checks Pending Signature:**

2277 Rincon Consultants, Inc.	January Services	\$ 602.50
2278 Rincon Consultants, Inc.	January Services	\$ 1,999.85
2279 Bondy Groundwater Consulting, Inc.	January Services	\$ 13,224.48
2280 Intera Incorporated	January Services	\$ 13,253.00
2281 Intera Incorporated	January Services	\$ 4,320.00
2282 Carrie Troup, C.P.A.	January Services	\$ 1,832.85
2283 Olivarez Madruga Lemieux O'Neill LLP	January Services	\$ 1,290.96
2284 Olivarez Madruga Lemieux O'Neill LLP	December Services	\$ 1,130.40
2285 VC Star	Advertising	\$ 452.48

Total Expenditures Paid & To Be Paid \$ 38,409.32

**January 2022 UVRGA Ending Balance:** \$ 119,110.81

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_\_ G. Shephard\_\_\_ D. Engle\_\_\_ P. Kaiser\_\_\_ S. Rungren\_\_\_ V.Crawford\_\_\_ E. Ayala\_\_\_

The financial report omits substantially all disclosures required by accounting principles generally accepted in the United States of America; no assurance is provided on them.

**UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 6(c)**

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Approve Fiscal Year 2020/2021 Fiscal Audit Report

**SUMMARY**

The draft Fiscal Year 2020/2021 audit documents are attached for review.

The auditor found that the financial statements were presented fairly, in all material respects and that the financial position of the Upper Ventura River Groundwater Agency as of June 30, 2021 and 2020 and the change in financial position and cash flows for the years then ended are in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

**RECOMMENDED ACTIONS**

Approve the draft Fiscal Year 2020/2021 Audit Report.

**BACKGROUND**

Not applicable

**FISCAL SUMMARY**

Not applicable

**ATTACHMENTS**

- A. Draft Fiscal Year 2020/2021 Audit Report

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

**UPPER VENTURA RIVER  
GROUNDWATER AGENCY**  
**June 30, 2021 and 2020**  
**FINANCIAL STATEMENTS**



**BARTLETT, PRINGLE & WOLF, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

## UPPER VENTURA RIVER GROUNDWATER AGENCY

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**UPPER VENTURA RIVER GROUNDWATER AGENCY  
GOVERNING BOARD OF DIRECTORS  
For the year ended June 30, 2021**

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**Governing Board of Directors**

<b><u>Name</u></b>	<b><u>Office</u></b>
Diana Engle	Chair
Bruce Kuebler	Vice Chair
Pete Kaiser	Director
Emily Ayala	Director
Susan Rungren	Director
Larry Rose	Director
Glenn Shephard	Director

**Administration**

Bryan Bondy	Executive Director
Carrie Troup	Treasurer

## **INDEPENDENT AUDITOR'S REPORT**

**To the Board of Directors  
Upper Ventura River Groundwater Agency:**

### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the Upper Ventura River Groundwater Agency (the "Agency") as of and for the years ended June 30, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the Upper Ventura River Groundwater Agency's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, as well as the accounting systems prescribed by the State Controller's Office and state regulations governing special districts; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the State Controller's *Minimum Audit Requirements for California Special Districts*. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Upper Ventura River Groundwater Agency as of June 30, 2021 and 2020, and the change in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 4 through 6, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Santa Barbara, California  
February 1, 2022

## UPPER VENTURA RIVER GROUNDWATER AGENCY MANAGEMENT'S DISCUSSION AND ANALYSIS

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As management of the Upper Ventura River Groundwater Agency (the "Agency"), we offer readers of the Agency's financial statements this narrative overview and analysis of the financial activities for the fiscal years ended June 30, 2021 and June 30, 2020.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements.

This report also contains other supplementary information in addition to the basic financial statements themselves. The basic financial statements are designed to provide readers with a broad overview of the Agency's finances, in a manner similar to a private-sector business. The basic financial statements can be found on pages 7-10 of this report. The Agency is governed by its seven person board of directors, one Member Director from each of its five Member Agencies and two stakeholder directors approved by the Member Directors. The Agency's business is to develop and implement a groundwater sustainability plan (GSP) for the Upper Ventura River Groundwater Basin. For the formation of the Agency, funds were contributed by the five Member Agencies signatory to the Joint Powers Authority.

The *Statement of Net Position* is intended to disclose the financial position of the Agency at a specific point in time, June 30, 2021 and June 30, 2020. It reflects the assets of the Agency, the liabilities and net position (equity). All current assets and current liabilities are liquid. Long-term assets are expected to be collected upon completion of the sustainable groundwater planning in 2022. Long-term liabilities are expected to be paid no later than June 30, 2023.

The *Statement of Revenues, Expenses and Changes in Net Position* is intended to disclose the results of operations over a period of time, the fiscal year ended June 30, 2021 and June 30, 2020. This statement reflects revenues earned (whether collected or not), and expenses incurred (whether paid or not) during the year. This statement differs significantly from the statement of net position, yet coordinates well with that statement. The net earnings of the Agency flows into the net position of the Agency as reflected on the statement of net position.

The *Statement of Cash Flows* combines aspects of both the statement of net position and the statement of revenues, expenses and changes in net position and discloses how cash flows through the Agency. This statement differs from the statement of revenues, expenses and changes in net position because the statement accounts only for transactions that result in cash receipts or cash disbursements.

The notes to the financial statements provide a description of the accounting policies used to prepare the financial statements and present material disclosures required by generally accepted accounting principles that are not otherwise present in the financial statements.

### **Financial Analysis and Highlights**

The assets of the Agency exceeded its liabilities at the close of the current year by \$141,932 (*net position*). Net position is classified as unrestricted and may be used to meet the Agency's ongoing obligations to prepare a Groundwater Sustainability Plan (GSP).

**UPPER VENTURA RIVER GROUNDWATER AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The statement of net position presents information on all of the Agency's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

During the year ended June 30, 2021, the Agency's net position decreased by \$106,249 (42.8%). Total assets decreased by \$108,513 (31.8%), while total liabilities decreased by \$2,264 (2.4%). Total assets decreased primarily due to a decrease of approximately \$130,727 in unbilled grant receivable pertaining to the preparation of the GSP. The increase in grant retention receivables of \$39,970 and the decrease in unbilled grant retention receivable of approximately \$14,525 can be attributed to the overall increase in long-term assets.

<b>Net Position Components</b>				
<b>Description</b>	<b>2021</b>	<b>2020</b>	<b>Change</b>	
			<b>\$</b>	<b>%</b>
Current assets	\$ 172,341	\$ 306,299	\$ (133,958)	-43.7%
Long-term assets	60,897	35,452	25,445	71.8%
<b>Total Assets</b>	<b>233,238</b>	<b>341,751</b>	<b>(108,513)</b>	<b>-31.8%</b>
Current liabilities	1,306	3,570	(2,264)	-63.4%
Long-term liabilities	90,000	90,000	-	0.0%
<b>Total Liabilities</b>	<b>91,306</b>	<b>93,570</b>	<b>(2,264)</b>	<b>-2.4%</b>
Unrestricted net position	141,932	248,181	(106,249)	-42.8%
<b>Total Net Position</b>	<b>\$ 141,932</b>	<b>\$ 248,181</b>	<b>\$ (106,249)</b>	<b>-42.8%</b>

Operating revenues decreased by \$28,695 (4.6%) while operating expenses increased by \$200,884 (39.9%). These increases and decreases are discussed in further detail below.

<b>Changes in Net Position</b>				
<b>Description</b>	<b>2021</b>	<b>2020</b>	<b>Change</b>	
			<b>\$</b>	<b>%</b>
<b>Operating Revenues</b>				
Groundwater extraction fees	\$ 343,618	\$ 338,105	\$ 5,513	1.6%
Grant revenue	254,447	288,655	(34,208)	-11.9%
<b>Total Operating Revenues</b>	<b>598,065</b>	<b>626,760</b>	<b>(28,695)</b>	<b>-4.6%</b>
<b>Operating Expenses</b>				
Salaries and related items	-	22,323	(22,323)	-100.0%
General and administrative	10,006	28,943	(18,937)	-65.4%
Grant and program expenses	254,447	288,655	(34,208)	-11.9%
Legal fees	42,906	28,539	14,367	50.3%
Professional fees	397,041	135,056	261,985	194.0%
<b>Total Operating Expenses</b>	<b>704,400</b>	<b>503,516</b>	<b>200,884</b>	<b>39.9%</b>
<b>Non-Operating Income</b>				
Other income	86	379	(293)	-77.3%
<b>Total Non-Operating Income</b>	<b>86</b>	<b>379</b>	<b>(293)</b>	<b>-77.3%</b>
Increase (Decrease) in net position	(106,249)	123,623	(229,872)	-185.9%
Net position, beginning	248,181	124,558	123,623	99.2%
<b>Net Position, Ending</b>	<b>\$ 141,932</b>	<b>\$ 248,181</b>	<b>(106,249)</b>	<b>-42.8%</b>

**UPPER VENTURA RIVER GROUNDWATER AGENCY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

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Analysis of balances and transactions of funds

The Agency is a single purpose, proprietary entity, and as such, does not maintain multiple fund types. Consequently, there are no inter-fund balances. The analysis of balances is shown above in tables one and two, and in the section labeled “Financial Highlights”.

Operating revenues for the year ended June 30, 2021 decreased primarily due to the decrease in grant revenues awarded as the GSP neared conclusion and the grant agreement neared its maximum awarded amount. Operating expenses for the year ended June 30, 2021 increased primarily due to increased professional fees incurred towards the establishment of a GSP and not reimbursed under the limits of the grant agreement.

Analysis of variations between original and final budget amounts

The Agency adopts its budget in accordance with California law. It is policy to not modify the budget in total, although certain reallocations of expenditures may occasionally be made. The budget is adopted on a projected cash flow basis. During the fiscal year ended June 30, 2021, there were no variations between the original and final budgeted amounts.

Requests for information

This financial report is designed to provide a general overview of the Agency's financial position for all those with an interest in the Agency's finances. Questions or requests for additional financial information should be directed to: Upper Ventura River Groundwater Agency, 202 W. El Roblar Drive, Ojai, CA 93023.

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**STATEMENT OF NET POSITION**  
**June 30, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
<b>ASSETS:</b>		
Current assets:		
Cash in bank	\$ 162,875	\$ 166,493
Accounts receivable	3,261	857
Unbilled grant receivable	1,316	132,043
Prepaid expenses	4,889	6,906
Total current assets	<u>172,341</u>	<u>306,299</u>
Long-term assets:		
Unbilled grant retention receivable	146	14,671
Grant retention receivable	60,751	20,781
Total long-term assets	<u>60,897</u>	<u>35,452</u>
Total assets	<u>233,238</u>	<u>341,751</u>
<b>LIABILITIES:</b>		
Current liabilities:		
Accounts payable	1,306	3,570
Total current liabilities	<u>1,306</u>	<u>3,570</u>
Long-term liabilities:		
Related party notes payable	90,000	90,000
Total long-term liabilities	<u>90,000</u>	<u>90,000</u>
Total liabilities	<u>91,306</u>	<u>93,570</u>
<b>NET POSITION:</b>		
Unrestricted	<u>141,932</u>	<u>248,181</u>
Total net position	<u>\$ 141,932</u>	<u>\$ 248,181</u>

*See accompanying notes*

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**For the years ended June 30, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
Operating revenues:		
Groundwater extraction fees	\$ 343,618	\$ 338,105
Grant revenues	254,447	288,655
Total operating revenues	<u>598,065</u>	<u>626,760</u>
Operating expenses:		
Salaries and related items	-	22,323
General and administrative	10,006	28,943
Grant and program expenses	254,447	288,655
Legal fees	42,906	28,539
Professional fees	397,041	135,056
Total operating expenses	<u>704,400</u>	<u>503,516</u>
Operating income (loss)	<u>(106,335)</u>	<u>123,244</u>
Non-operating income:		
Other income	86	379
Total non-operating income	<u>86</u>	<u>379</u>
Change in net position	(106,249)	123,623
Net position, beginning of year	<u>248,181</u>	<u>124,558</u>
Net position, end of year	<u><u>\$ 141,932</u></u>	<u><u>\$ 248,181</u></u>

*See accompanying notes*

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**STATEMENT OF CASH FLOWS**  
**For the years ended June 30, 2021 and 2020**

	<b>2021</b>	<b>2020</b>
Cash flows from operating activities:		
Receipts from member agencies	\$ 341,300	\$ 337,627
Receipts from grants	359,729	187,029
Payments to employees	-	(24,297)
Payments to vendors and contractors	(704,647)	(503,934)
Net cash and cash equivalents used by operating activities	(3,618)	(3,575)
Cash flows from Noncapital Financing Activities		
Proceeds received from related party notes payable	-	90,000
Net cash and cash equivalents provided by noncapital financing activities	-	90,000
Increase in cash and cash equivalents	(3,618)	86,425
Cash and cash equivalents, beginning of year	166,493	80,068
Cash and cash equivalents, end of year	\$ 162,875	\$ 166,493

*See accompanying notes*

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**STATEMENT OF CASH FLOWS**  
**For the years ended June 30, 2021 and 2020**

	<u><b>2021</b></u>	<u><b>2020</b></u>
Cash flows from operating activities:		
Change in net position	\$ (106,249)	\$ 123,623
Adjustments to reconcile change in net position to net cash used by operating activities:		
Increase (decrease) in:		
Unbilled grant receivable	130,727	(66,174)
Unbilled grant retention receivable	14,525	(14,671)
Grant retention receivable	(39,970)	(20,781)
Accounts receivable	(2,404)	(857)
Prepaid expenses	2,017	(6,906)
Decrease in:		
Accounts payable	(2,264)	(15,835)
Accrued payroll and related items	-	(1,974)
Payable to related party	-	-
Net cash and cash equivalents used by operating activities	<u>\$ (3,618)</u>	<u>\$ (3,575)</u>

*See accompanying notes*



**UPPER VENTURA RIVER GROUNDWATER AGENCY  
NOTES TO THE FINANCIAL STATEMENTS**

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**Note 1 – Reporting Entity and Summary of Significant Accounting Policies**

**A) Reporting Entity**

The Upper Ventura River Groundwater Agency was formed to develop and implement a groundwater sustainability plan (GSP) for the Upper Ventura River Groundwater Basin as mandated by the 2014 Sustainable Groundwater Management Act (SGMA). The Agency derives its powers and authorities from SGMA and its five Member Agencies. The Agency was formed through a joint powers agreement (JPA) in December, 2016 by the County of Ventura, the City of San Buenaventura, Casitas Municipal Water District, Meiners Oaks Water District, and Ventura River Water District. It is governed by a seven-member Board of Directors, consisting of one representative from each of the five Member Agencies, one representative of environmental interests, and one representative of agricultural interests.

The Upper Ventura River Groundwater Agency (the “Agency”) reporting entity includes all significant operations and revenue sources of which the Agency’s Board of Directors exercises oversight responsibility and is determined under the criteria established by the National Council on Governmental Accounting Statement No. 3, as adopted by GASB. Oversight responsibility is determined on the basis of selection of the governing board, designation of management, ability to significantly influence operations, accountability for fiscal matters, and the scope of public service.

**B) Basis of Accounting and Measurement Focus**

The Agency is accounted for as an enterprise fund in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises, where the expenses, including depreciation, of providing goods or services to the general public are recovered through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, and other purposes. Because the Agency is accounted for as an enterprise fund, the accrual method of accounting is used for financial statement reporting purposes. Revenues are recognized when they are earned, and expenses are recognized when they are incurred.

An enterprise fund is accounted for on a cost of services or “flow of economic resources” measurement focus. This means that all assets and liabilities, whether current or long-term, are included in the statement of net position.

The Agency distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and the producing and delivering of goods in connection with the Agency’s principal ongoing operations.

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**NOTES TO THE FINANCIAL STATEMENTS**

**Note 1 – Reporting Entity and Summary of Significant Accounting Policies (Continued)**

**B) Basis of Accounting and Measurement Focus (Continued)**

The financial statements of the Agency have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

**C) Cash and Cash Equivalents**

For purposes of the statement of cash flows, cash and cash equivalents include cash on hand and funds on deposit with financial institutions available for current use with an initial maturity of three months or less. All deposits are carried at cost plus accrued interest.

**D) Budget**

The Agency is required to adopt an annual budget. The budget is presented on the basis of the funding sources available. The following procedures are followed in establishing the budgetary data reflected in the financial statements:

1. Beginning May 1<sup>st</sup> of each year, the Agency prepares a tentative budget for the upcoming fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Prior to July 1, the final budget is adopted by the Agency. Once a budget is approved, it can be amended by the Board of Directors.

**E) Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**F) Grant Receivable and Revenue**

The Agency recognizes grant revenue when the qualifying expenditures are incurred, all eligibility requirements have been met, and collection of the grant funds is probable. Receipt of funds under the grant is dependent on the approval of submitted expenditures to the Department of Water Resources.

The State withholds 10% of the funds requested by the Agency for reimbursement until the project is completed and the final project completion report is approved.

For the years ended June 30, 2021 and 2020, grant retention receivable was \$60,751 and \$20,781, respectively.

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**NOTES TO THE FINANCIAL STATEMENTS**

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**Note 1 – Reporting Entity and Summary of Significant Accounting Policies (Continued)**

**G) Net Position**

Net position represents the difference between assets and liabilities and is classified into three components as follows:

Net investment in capital assets and capacity rights – This component of net position consists of capital assets and capacity rights, net of accumulated depreciation and amortization, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. Net investment in capital assets and capacity rights excludes unspent debt proceeds. The Agency does not have any capital assets or capacity rights.

Restricted – This component of net position consists of assets which are legally restricted by outside parties for use for a specific purpose. The Agency does not have any restricted assets.

Unrestricted – This component of net position consists of net position that does not meet the definition of “restricted” or “net investment in capital assets.” Dedicated net position represents unrestricted assets which may be segregated by the Board of Directors for specific future uses.

When an expense is incurred for purposes for which both unrestricted and restricted resources are available for use, it is the Agency's policy to apply restricted assets first, then unrestricted resources.

**H) Governmental Accounting Standards Board (GASB) Statements – Future Updates**

Statement No. 87 *Leases* increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This accounting guidance is effective for periods beginning after June 15, 2021 (FY 21/22) and management is currently evaluating the effect that the updated standard will have on the financial statements and related disclosures.

**UPPER VENTURA RIVER GROUNDWATER AGENCY**  
**NOTES TO THE FINANCIAL STATEMENTS**

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**Note 2 – State of California Grant**

On February 5, 2019, the Agency entered into a Grant Agreement with the Department of Water Resources for the purpose of assistance in financing and planning project activities that will improve sustainable groundwater management, pursuant to Water Code Section 79700. The term of the Grant Agreement is through final payment plus three years. The maximum amount payable by the State under this Grant Agreement may not exceed \$630,061. For the years ended June 30, 2021 and 2020, reimbursable grant expenses were approximately \$255,000 and \$289,000, respectively.

For the years ended June 30, 2021 and 2020, unbilled grant receivables were \$1,316 and \$132,043, respectively, and the unbilled grant retention receivables were \$146 and \$14,671, respectively.

**Note 3 – Commitments and Contingencies**

Legal proceedings may arise from the normal conduct of business, but in the opinion of management and legal counsel, these matters will not have a materially adverse effect on the financial position or results of operations of the Agency.

**Note 4 – Related Party Transactions**

On April 12, 2019, the Agency entered into an Agreement to Provide Administrative Support with Meiner Oaks Water District (MOWD) beginning May 1, 2019 until terminated by either party. This agreement covered administration and use of facility and supplies. For the year ended June 30, 2021 and 2020, the Agency paid MOWD \$1,618 and \$18,247, respectively, under this agreement. As of September 2020, MOWD resigned from the position of Agency Administrator.

On June 30, 2019, the Agency entered into a Cash Advance and Repayment Agreement with three of its member agencies, the City of San Buenaventura, Meiners Oaks Water District, and Ventura River Water District, requesting \$30,000 from each of the aforementioned member agencies for a total of \$90,000 to pay certain administrative costs. The amounts advanced to the Agency shall be repaid in full, with no interest, by June 30, 2023. As of June 30, 2021 and 2020, the related party notes payable balance outstanding was \$90,000.

Effective July 1, 2019, the Board of Directors established a regulatory fee imposed on groundwater use to fund the costs of the GSP. Extraction fee income generated during the year-ended June 30, 2021 and 2020 from the five member agencies was \$342,035 and \$309,426, respectively.

**Note 5 – COVID-19**

On January 30, 2020, the World Health Organization declared the coronavirus outbreak a “Public Health Emergency of International Concern” and on March 11, 2020, declared it to be a pandemic. Actions taken around the world to help mitigate the spread of the coronavirus include restrictions on travel, quarantines in certain areas, and forced closures for certain types of public places and businesses. The coronavirus and actions taken to mitigate it have had and are expected to continue to have an adverse impact on the economics and financial markets of many countries, including the geographical area in which the Agency operates.

**UPPER VENTURA RIVER GROUNDWATER AGENCY  
NOTES TO THE FINANCIAL STATEMENTS**

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**Note 6 – Subsequent Events**

Management has evaluated subsequent events through February 1, 2022, the date which the financial statements were available to be issued.

February 1, 2022

Board of Directors  
Upper Ventura River Groundwater Agency

To the Board of Directors:

We are pleased to present this letter related to our audit of the financial statements of Upper Ventura River Groundwater Agency (the Agency) for the year ended June 30, 2021. This letter is to inform the Board of Directors about significant matters related to the conduct of the annual audit so that it can appropriately discharge its oversight responsibility, and we can comply with professional standards.

The following summarizes various matters which must be communicated to you under auditing standards generally accepted in the United States of America.

**The Respective Responsibilities of the Auditor and Management**

Our responsibilities under auditing standards generally accepted in the United States of America have been described to you in our arrangement letter dated August 11, 2020, which includes communication regarding the planned scope and timing of our audit and our identification of and planned audit response to significant risks of material misstatement. The audit of the financial statements does not relieve management or those charged with governance of their responsibilities which are also described in that letter.

**Significant Accounting Practices, Including Policies, Estimates and Disclosures**

*Preferability of Accounting Policies and Practices*

Under generally accepted accounting principles, in certain circumstances, management may select among alternative accounting practices. In our view, in such circumstances, management has selected the preferable accounting practice.

*Alternative Treatments within Generally Accepted Accounting Principles Discussed with Management*

We did not discuss with management any alternative treatments within generally accepted accounting principles for accounting policies and practices related to material items during the current audit period.

Upper Ventura River Groundwater Agency  
February 1, 2022  
Page 2

*Adoption of, or Change in, Accounting Policies*

Management has the ultimate responsibility for the appropriateness of the accounting policies used by the District. The District did not adopt any significant new accounting policies nor have there been any changes in existing significant accounting policies during the current period.

*Significant or Unusual Transactions*

We did not identify any significant or unusual transactions or significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

*Management's Judgments and Accounting Estimates*

Accounting estimates are an integral part of the preparation of financial statements and are based upon management's current judgment. The process used by management encompasses their knowledge and experience about past and current events and certain assumptions about future events. You may wish to monitor throughout the year the process used to determine and record these accounting estimates when applicable.

**Audit Adjustments**

No audit adjustments made.

**Uncorrected Misstatements**

We are not aware of any uncorrected misstatements other than misstatements that are clearly trivial.

**Disagreements with Management**

We encountered no disagreements with management over the application of significant accounting principles, the basis for management's judgments on any significant matters, the scope of the audit, or significant disclosures to be included in the financial statements.

**Consultations with Other Accountants**

We are not aware of any consultations management had with other accountants about accounting or auditing matters.

Upper Ventura River Groundwater Agency  
February 1, 2022  
Page 3

**Significant Issues Discussed with Management**

No significant issues arising from the audit were discussed with or were the subject of correspondence with management.

**Significant Difficulties Encountered in Performing the Audit**

We did not encounter any significant difficulties in dealing with management during the audit.

**Internal Control Matters**

We have issued a separate communication dated February 1, 2022 regarding certain deficiencies in internal control that we identified during the planning or performance of our audit of the financial statements.

**Significant Written Communications between Management and Our Firm**

In conjunction with the audit of the financial statements, we have been provided a letter of certain representations from management dated February 1, 2022.

**Conclusion**

This report is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

**BARTLETT, PRINGLE & WOLF, LLP**  
*Certified Public Accountants and Consultants*



February 1, 2022

Board of Directors  
Upper Ventura River Groundwater Agency  
202 W. El Roblar Dr.  
Ojai, CA 93023

To the Board of Directors:

In planning and performing our audit of the financial statements of the Upper Ventura River Groundwater Agency (the Agency) for the year ended June 30, 2021, in accordance with auditing standards generally accepted in the United States of America, we considered the Agency's internal control over financial reporting as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

#### **Prior Year Comments**

The following comments appeared in our prior year letter to you dated January 20, 2021.

Board of Directors  
Upper Ventura River Groundwater Agency  
February 1, 2022  
Page 2

**Control Deficiencies**

**Proper Year-End Accrual of Accounts Payable**

During the prior year audit, we noted proper accruals were not recorded at year-end. Bartlett, Pringle & Wolf, LLP recorded an adjusting journal entry to accurately record accounts payable as of June 30, 2018. It was our understanding that management had decided to utilize Bartlett, Pringle & Wolf, LLP for this function.

Current year status update: In the prior year, the Agency took over this function. During the audit, we noted accruals appeared to be appropriately stated as of June 30, 2021.

**Conclusion**

This communication is intended solely for the information and use of the Board of Directors, management, and others within the Agency, and is not intended to be and should not be used by anyone other than these specified parties. This letter does not affect our report dated February 1, 2022 on the financial statements of the Upper Ventura River Groundwater Agency.

Very truly yours,

**BARTLETT, PRINGLE & WOLF, LLP**  
*Certified Public Accountants and Consultants*

February 1, 2022

Bartlett, Pringle & Wolf, LLP  
1123 Chapala Street, Floor 3  
Santa Barbara, CA 93101

Dear Sir or Madam:

This representation letter is provided in connection with your audits of the basic financial statements of Upper Ventura River Groundwater Agency which comprise the statement of net position as of June 30, 2021 and 2020, and the related statement of revenues, expenses and changes in net position and cash flows for the years then ended, and the related notes to the financial statements, for the purpose of expressing an opinion on whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

We confirm, to the best of our knowledge and belief, as of February 1, 2022:

***Financial Statements***

1. We have fulfilled our responsibilities, as set out in the terms of the audit arrangement letter dated August 11, 2020 for the preparation and fair presentation of the financial statements referred to above in accordance with U.S. GAAP.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
4. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable and reflect our judgment based on our knowledge and experience about past and current events, and our assumptions about conditions we expect to exist and courses of action we expect to take.
5. Related-party relationships and transactions have been recorded in accordance with the economic substance of the transaction and appropriately accounted for and disclosed in accordance with the requirements of U.S. GAAP.
6. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with U.S. GAAP.
7. We have no direct or indirect, legal or moral obligation for any debt of any organization, public or private that is not disclosed in the financial statements.

Bartlett, Pringle & Wolf, LLP

February 1, 2022

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8. We have complied with all aspects of contractual agreements that would have a material effect on the financial statements in the event of noncompliance. In connection therewith, we specifically represent that we are responsible for determining that we are not subject to the requirements of the Single Audit Act and U.S. Office of Management and Budget Circular No. A 133 because we have not received, expended or otherwise been the beneficiary of the required amount of federal awards during the period of this audit.
9. The following have been properly recorded and or disclosed in the financial statements:
  - a. Net positions classifications.
  - b. All significant estimates and material concentrations known to management which are required to be disclosed.
  - c. Deposits and investment securities categories of risk.
  - d. Assets and liabilities measured at fair value in accordance with the Fair Value Measurements and Disclosures Topic of the FASB Accounting Standards Codification.
10. We have no plans or intentions that may materially affect the carrying value or classification of assets. In that regard, The Agency has no plans or intentions to discontinue the operations of any activities or programs or to discontinue any significant operations.
11. We are responsible for making the accounting estimates included in the financial statements. Those estimates reflect our judgment based on our knowledge and experience about past and current events and our assumptions about conditions we expect to exist and courses of action we expect to take. In that regard, adequate provisions have been made:
  - a. To reduce receivables to their estimated net collectable amounts.
  - b. For uninsured losses or loss retentions (deductibles) attributable to events occurring through June 30, 2021 and/or for expected retroactive insurance premium adjustments applicable to periods through June 30, 2021.
12. There are no:
  - a. Material transactions that have not been properly recorded in the accounting records underlying the financial statements.
  - b. Violations or possible violations of laws or regulations whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency. In that regard, we specifically represent that we have not been designated as, or alleged to be, a "potentially responsible party" by the Environmental Protection Agency in connection with any environmental contamination.
  - c. Other material liabilities or gain or loss contingencies that are required to be accrued or disclosed by the Contingencies Topic of the FASB Accounting Standards Codification.
  - d. Lines of credit or similar arrangements.
  - e. Agreements to repurchase assets previously sold.
  - f. Security agreements in effect under the Uniform Commercial Code.

Bartlett, Pringle & Wolf, LLP

February 1, 2022

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- g. Liens or encumbrances on any assets or revenues which were pledged as collateral for any liability or which were subordinated in any way.
  - h. Liabilities which are subordinated in any way to any other actual or possible liabilities.
  - i. Authorized but unissued bonds and/or notes.
  - j. Arbitrage rebate liabilities.
  - k. Environmental cleanup obligations.
  - l. Pension obligations attributable to employee services rendered through June 30, 2021.
  - m. Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances.
  - n. Investments and other assets that have permanently declined in value to their realizable values.
  - o. Long-lived assets, including certain identifiable intangibles, which are impaired or to be disposed of have been recorded at the lower of their cost or fair value.
  - p. Material losses to be sustained in the fulfillment of or from the inability to fulfill any commitments.
  - q. Events subsequent to the date of the financial statements, and for which U.S. GAAP requires adjustment or disclosure.
13. The Agency has satisfactory title to all owned assets.
14. We have no knowledge of any uncorrected misstatements in the financial statements.

***Information Provided***

15. We have provided you with:
- a. Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
  - b. Additional information that you have requested from us for the purpose of the audit;
  - c. Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence; and
  - d. Minutes of the meetings of the Board of Directors and committees, or summaries of actions of recent meetings for which minutes have not yet been prepared.
16. All transactions have been recorded in the accounting records and are reflected in the financial statements.
17. We have disclosed to you the results of our assessment of risk that the financial statements may be materially misstated as a result of fraud.
18. We have no knowledge of allegations of fraud or suspected fraud affecting the entity's financial statements involving:
- a. Management.

Bartlett, Pringle & Wolf, LLP

February 1, 2022

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- b. Employees who have significant roles in internal control.
  - c. Others where the fraud could have a material effect on the financial statements.
- 19. We have no knowledge of any allegations of fraud or suspected fraud affecting the entity's financial statements received in communications from employees, former employees, analysts, regulators, short sellers or others.
  - 20. We have no knowledge of noncompliance or suspected noncompliance with laws and regulations whose effects were considered when preparing financial statements.
  - 21. We are not aware of any pending or threatened litigation and claims whose effects should be considered when preparing the financial statements.
  - 22. We have disclosed to you the identity of the entity's related parties and all the related-party relationships and transactions of which we are aware.
  - 23. We are aware of no significant deficiencies, including material weaknesses, in the design or operation of internal controls that could adversely affect the Agency's ability to record, process, summarize and report financial data.
  - 24. We are aware of no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
  - 25. We are responsible for determining that significant events or transactions that have occurred since the balance sheet date and through February 1, 2022, have been recognized or disclosed in the financial statements. No events or transactions have occurred subsequent to the balance sheet date and through February 1, 2022 that would require recognition or disclosure in the financial statements. We further represent that as of February 1, 2022, the financial statements were complete in a form and format that compiled with accounting principles generally accepted in the United States of America, and all approvals necessary for issuance of the financial statements have been obtained.
  - 26. We are responsible for and have reviewed and approved the proposed adjustments to the trial balances identified during the audit, and will post all adjustments accordingly. We have reviewed, approved, and are responsible for overseeing the preparation and completion of the basic financial statements and related notes.

***Required Supplementary Information***

- 27. With respect to the presentation of Management's Discussion and Analysis, as required by the Governmental Accounting Standards Board to supplement the basic financial statements:
  - a. We acknowledge our responsibility for the presentation of such information.
  - b. We believe such information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America.
  - c. The methods of measurement or presentation have not changed from those used in the prior period.

Bartlett, Pringle & Wolf, LLP  
February 1, 2022  
Page 5

28. During the course of your audit, you may have accumulated records containing data that should be reflected in our books and records. All such data have been so reflected. Accordingly, copies of such records in your possession are no longer needed by us.

Upper Ventura River Groundwater Agency

Signature: \_\_\_\_\_  
Bryan Bondy  
Executive Director

Signature: \_\_\_\_\_  
Carrie Troup  
Treasurer

## UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 8

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Executive Director's Report

### SUMMARY

The following are updates on Agency matters since the last Board meeting:

1. Administrative: Nothing to report.
2. Financial:
  - a. Groundwater Extraction Fees:
    - i. The fifth round of semi-annual extraction fee invoices were due in mid-August. One entity is unpaid, totaling \$554.12. A statement was sent in January.
    - ii. The sixth round of semi-annual extraction fee invoices was mailed in January. Payments are due February 13, 2022.
    - iii. An article concerning the fee development process was included in the UVRGA Winter Newsletter, which was sent to the extraction fee payers and interested parties in January (Attachment A).
  - b. GSP Grant: The final quarterly progress report and invoice were submitted to DWR on January 25, 2022. Payment in the amount of \$18,981.00 is expected before the end of the fiscal year. The grant completion report and retention release request were submitted to DWR on January 25, 2022. A retention payment in the amount of \$63,006.06 is expected before the end of the fiscal year.
3. Legal: No reportable activity.
4. GSP Implementation:
  - a. GSP Submittal:
    - i. The GSP was submitted to DWR on January 24, 2022. DWR opened the public comment period on January 31, 2022. The comment period lasts 75 days and ends on April, 16, 2022. DWR notifications concerning GSP submittal and the comment period are included in Attachment B.



- ii. An article concerning GSP adoption and next steps was included in the UVRGA Winter Newsletter, which was sent to the extraction fee payers and interested parties in January (Attachment A).

b. Groundwater and Surface Water Monitoring:

- i. Access for Groundwater Level Monitoring in Well 04N23W20A01S: No update.
- ii. Camino Cielo Crossing Surface Water Flow Gauge: Gauge activation was previously deferred to spring 2022. The work order for this activity expired on December 31, 2021. Item No. 10(a) includes a proposed work order for water year 2021/2022 gauge activation and monitoring.

5. SWRCB / CDFW Instream Flow Enhancement Coordination: SWRCB released its draft model report on December 17, 2021. Comments are due April 1, 2022. SWRCB is planning a 12-hour technical workshop, spread over two days, on the draft model. The dates and venue of the workshop are to-be-determined but is expected to occur in February or March 2022. The Executive Director is waiting for the workshops to be scheduled.

6. Ventura River Watershed Instream Flow & Water Resilience Framework (VRIF): The VRIF toolkit development process will be ending soon.

7. Miscellaneous: N/A

## RECOMMENDED ACTIONS

Receive an update from the Executive Director concerning Agency matters and correspondence.  
Provide feedback to staff.

## BACKGROUND

Not applicable

## FISCAL SUMMARY

Not applicable

## ATTACHMENTS

- A. UVRGA Winter Newsletter
- B. DWR Notifications

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_



<https://uvrgroundwater.org/>

Winter Newsletter

January 2022

Volume 3, Issue 1



## Groundwater Sustainability Plan Adopted

*By Bryan Bondy, UVRGA Executive Director*

The UVRGA Board of Directors adopted the Groundwater Sustainability Plan (GSP) for the Upper Ventura River Basin during a Special Board meeting held on January 6, 2022. This follows a public hearing held on December 9, 2021 to receive comments. Comments were received from the National Marine Fisheries Service and those comments were addressed prior to adopting the GSP. It is also noted that a 60-day public comment period on the draft GSP was held August 10 through October 8, 2021. Your comments were considered and the draft GSP was updated prior to the public hearing. After the adopted GSP has been through final formatting, it will be posted on the UVRGA website at <https://uvrgroundwater.org/sgma-overview/>.

As a reminder, GSP adoption was not the end of the process; rather, it marks the beginning of a twenty-year implementation timeframe to ensure sustainable management of the Upper Ventura River Basin. The GSP establishes sustainable management criteria for the Basin and a plan to achieve them that will be implemented over the next 20 years. The first steps UVRGA will be taking in 2022 will be to implement the various monitoring programs identified in the GSP. These include groundwater level and groundwater quality monitoring and visual and gaged surface water flow monitoring. UVRGA will also be developing workplans for aquatic biological monitoring in the Ventura River at Foster Park and near the confluence with San Antonio Creek.

UVRGA has much work to do to implement the GSP and your feedback and comments along the way will help ensure the GSP is successfully implemented. We encourage your continued involvement. If you haven't already, please join our interested parties list at: <https://uvrgroundwater.org/join-interested-parties-list/> or contact our Executive Director, Bryan Bondy for more information at: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org).

### Agency Funding Discussions Are Happening Now

**UVRGA must fund implementation of the GSP to comply with the Sustainable Groundwater Management Act.**

**The UVRGA Board is requesting input from well owners and other members of the public concerning development of a fee structure to fund GSP implementation. Please see the article on page 2 and please join us at our next Board meeting on February 10, 2022 to provide input or send your input to our Executive Director, Bryan Bondy at: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)**

### New Environmental Stakeholder Director

**Please join us in welcoming Vivon Crawford to the UVRGA Board of Directors. Ms. Crawford was appointed on January 13, 2022 and replaces Director Larry Rose who was with UVRGA since the beginning. Larry Rose made many valuable contributions during his time on the UVRGA Board. Ms. Crawford comes to us from the Ojai Valley Land Conservancy where she serves as the Restoration Program Manager. We look forward to collaborating with Director Crawford.**



## **GSP Implementation Funding and Fees**

*By Emily Ayala, UVRGA Agricultural Stakeholder Director*

The method we used for assessing groundwater pumping fees while we wrote our Groundwater Sustainability Plan (GSP) over the past 3 years was based on estimated pumping from 2017 (which was the year from which we had more recent pumping data available at the time). The fee was set as to not exceed \$79.16/acre foot based on the projected costs for developing the GSP.

### **Upcoming UVRGA Board Meetings**

The UVRGA Board of Directors scheduled its 2022 Regular Board meetings on the second Thursday of each month. The next scheduled regular meeting is February 10, 2022. Special meetings are also scheduled on as-needed basis. The UVRGA Board will continue to meet virtually via Zoom until further notice.

For the latest updates concerning Board meetings, please visit:  
<https://uvrgroundwater.org/public-meetings/>

We adopted the GSP on January 6, 2022 and are currently working on submitting it to the Department of Water Resources, due by January 31, 2022.

Now that the GSP has been adopted, our agency can change the method of collecting fees which will begin in our new fiscal year starting July 1, 2022. There are various options for collecting fees. Some of the options the UVRGA Board has been discussing include the following:

- A metered extraction fee (would require all pumps to be metered)
- An estimated extraction fee (similar to what we have been doing, but could fluctuate based on use/rainfall)
- A flat parcel fee/tax (this would require a vote and be expensive to implement)
- It could be a hybrid – where municipals pay differently than small pumpers to even out the budget?

Over the next several Board meetings we will be discussing this issue—It would be great to get your input on what method you would prefer. We will be discussing this at our next meeting on February 10, 2022 at 1pm. For more information you can read the materials provided in the previous Board meeting packet from January 13, 2022 (see page 35 of the agenda packet (you can download or view at <https://uvrgroundwater.org/public-meetings/>). You can read through the various fee options and our preliminary projected per acre foot fee (page 40). Please note that the budget projections do not include getting any grants for which we will be applying.

As a farmer it is very difficult for me to ask any of you to pay more fees.... Grumble, grumble—but I would appreciate getting your feedback on what you think the most equitable fee method would be for your operation (metered, estimated, etc.). Your input is important.



## **Bryan Bondy**

---

**From:** SGMA Portal <no-reply@water.ca.gov>  
**Sent:** Monday, January 24, 2022 5:03 PM  
**To:** Timothy.Ross@water.ca.gov; Bryan Bondy; anita.regmi@water.ca.gov  
**Cc:** keith.wallace@water.ca.gov; Steven.Springhorn@water.ca.gov; craig.altare@water.ca.gov; steven.springhorn@water.ca.gov; Bryan Bondy  
**Subject:** SGMA GSP Submitted for the 4-003.01 UPPER VENTURA RIVER Subbasin

A GSP was submitted to the Department of Water Resources for the 4-003.01 UPPER VENTURA RIVER Subbasin.

**Basin(s)/Subbasin(s):** 4-003.01 VENTURA RIVER VALLEY UPPER VENTURA RIVER

**GSA(s) Name:**

- Upper Ventura River Groundwater Agency GSA

**Plan Manager:** Bryan Bondy ([bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org))

You can access the submitted GSP by clicking <http://sgma.water.ca.gov/portal/gsp/preview/77>.

For more information on GSP Submittals, please visit <http://sgma.water.ca.gov/portal>.

Sustainable Groundwater Management Office,  
California Department of Water Resources

**Bryan Bondy**

---

**From:** SGMA Portal <no-reply@water.ca.gov>  
**Sent:** Monday, January 31, 2022 11:53 AM  
**To:** Bryan Bondy; Timothy.Ross@water.ca.gov; anita.regmi@water.ca.gov  
**Cc:** keith.wallace@water.ca.gov; Steven.Springhorn@water.ca.gov; craig.altare@water.ca.gov; steven.springhorn@water.ca.gov  
**Subject:** GSP for the 4-003.01 UPPER VENTURA RIVER Subbasin posted to the SGMA Portal

The GSP for the 4-003.01 VENTURA RIVER VALLEY UPPER VENTURA RIVER Subbasin was posted to the SGMA Portal. The public comment period for the GSP will be open for 75 days following the posted date.

Please visit <http://sgma.water.ca.gov/portal> for more information on the submitted request.

Sustainable Groundwater Management Office,  
California Department of Water Resources

**Bryan Bondy**

**From:** sgmps@DWR <sgmps@WATER.CA.GOV>  
**Sent:** Monday, January 31, 2022 12:04 PM  
**To:** DWR\_SGMP@LISTSERVICE.CNRA.CA.GOV  
**Subject:** Public Comment Period Opens for Groundwater Sustainability Plans



**CALIFORNIA DEPARTMENT OF WATER RESOURCES**  
**SUSTAINABLE GROUNDWATER**  
**MANAGEMENT OFFICE**

## Public Comment Period Opens for Groundwater Sustainability Plans

Groundwater sustainability plans that have recently been submitted to the Department are now posted on the DWR [SGMA Portal](#).

These plans are open to public comment for 75 days after the posted date. Below in the table are links to the submitted plans, counties they cover, and the public comment period end date.

Information about how to comment on the plans can be found in a fact sheet in [English](#) and [Spanish](#). Public comments are welcomed and encouraged. A SGMA Portal account is not necessary to submit comments.

Basin	Local ID (if applicable)	Counties Covered	Public Comment Period End Date
<a href="#">North San Benito</a>	N/A	San Benito Santa Clara	4/16/2022
<a href="#">Bedford-Coldwater</a>	N/A	Riverside	4/16/2022
<a href="#">Anderson</a>	N/A	Shasta	4/16/2022
<a href="#">Enterprise</a>	N/A	Shasta	4/16/2022
<a href="#">San Antonio Creek Valley</a>	N/A	Santa Barbara	4/16/2022
<a href="#">Langley Area</a>	N/A	Monterey	4/16/2022
<a href="#">Upper Ventura River</a>	N/A	Ventura	4/16/2022
Santa Ynez River Valley	<a href="#">Western Management Area</a>	Santa Barbara	4/16/2022

Santa Ynez River Valley	<a href="#">Central Management Area</a>	Santa Barbara	4/16/2022
Santa Ynez River Valley	<a href="#">Eastern Management Area</a>	Santa Barbara	4/16/2022
<a href="#">North American</a>	N/A	Sutter Placer Sacramento	4/16/2022

For questions or more information, email [sgmps@water.ca.gov](mailto:sgmps@water.ca.gov).



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*California remains in a severe drought! Save Water. Learn more at [www.saveourwater.com](http://www.saveourwater.com).*

## **UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 9(a)**

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Ad Hoc Stakeholder Engagement Committee

### **SUMMARY**

The Ad Hoc Stakeholder Engagement Committee expired on January 31, 2022. Staff recommends that the Board consider reinstating the committee to assist the Executive Director with ongoing outreach and engagement for GSP implementation and the fee development process.

Directors Kuebler, Ayala, and Rose (former) were appointed to the Ad Hoc Stakeholder Engagement Committee. If the Board chooses to reinstate the committee, it can consider appointing up to three Directors to serve on the committee.

Prior to expiring, the committee duties included the following:

1. Perform Stakeholder Engagement Plan (SEP) implementation;
2. Provide monthly updates;
3. Perform ongoing review of SEP;
4. Recommend SEP updates each May; and
5. Perform other stakeholder outreach-related tasks, as determined by the Board.

Staff does not propose any changes to the committee duties.

### **RECOMMENDED ACTIONS**

Consider reinstating the Ad Hoc Stakeholder Engagement Committee, review and consider modifications to the committee duties, and appoint up to three Directors to the committee.

### **BACKGROUND**

Ad Hoc Committee duties and assignments were last reviewed on July 11, 2019.

### **FISCAL SUMMARY**

None.



## ATTACHMENTS

None.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

## UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 9(b)

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Agency E-Mail Policy

### SUMMARY

Changes are proposed to the Agency's e-mail policy (Article 10 of the Agency Bylaws) to sync up the policy with actual practices. Modifying the policy may result in the elimination of certain email accounts that are not being used, resulting in a small cost savings to the Agency. The proposed changes are shown below in red-line form.

- 10.1 Purpose and Scope. The purpose of this Article is to establish rules for appropriate use of Agency email accounts assigned to Directors, Alternate Directors, employees, or contractors ("Agency Email Accounts"). This policy is intended to ensure compliance with applicable policies and laws and advise ~~officials~~Directors, and Alternate Directors, employees, and contractors of their responsibilities in using Agency email accounts. This policy applies to all email accounts assigned to ~~officials~~Directors, Alternate Directors, and employees, and contractors by the Agency.
- 10.2 Assignment of Email Account. ~~Each member of the Board, including alternate directors, and each employee shall be assigned an Agency email account by the Agency ("Agency Email Accounts").~~ Directors, Alternate Directors, and Agency employees shall be assigned an Agency Email Account. Contractors hired by the Agency shall be assigned an Agency Email Account if serving as Executive Director or Agency Administrator. Member Directors and Alternate Directors that have an official Member email account may use the Member email account for Agency business with the consent of the Member.

### RECOMMENDED ACTION

Adopt draft Resolution 2022-03 to modify Article 10 of the Agency Bylaws concerning the Agency E-Mail policy.

### BACKGROUND

None.

### FISCAL SUMMARY

Not Applicable

## ATTACHMENTS

### A. Draft Resolution 2022-03

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

**BOARD OF DIRECTORS**

**UPPER VENTURA RIVER GROUNDWATER AGENCY**

**RESOLUTION NO. 2022-03**

**A RESOLUTION OF THE UPPER VENTURA RIVER GROUNDWATER AGENCY  
REVISING INVOICE APPROVAL PROCEDURES**

**WHEREAS**, Article 10 of the Upper Ventura River Groundwater Agency's ("Agency") Bylaws sets forth the Agency's Email Policy; and,

**WHEREAS**, the Board did thoroughly discuss and determine need for revisions to Sections 10.1 and 10.2 of the Agency's Bylaws at its February 10, 2022 Board meeting.

**NOW, THEREFORE**, the Board of Directors of the Upper Ventura River Groundwater Agency does hereby resolve, find, determine and order as follows:

Sections 10.1 and 10.2 of the Bylaws are hereby repealed and replaced as follows:

10.1 Purpose and Scope. The purpose of this Article is to establish rules for appropriate use of Agency email accounts assigned to Directors, Alternate Directors, employees, or contractors ("Agency Email Accounts"). This policy is intended to ensure compliance with applicable policies and laws and advise Directors, Alternate Directors employees, and contractors of their responsibilities in using Agency email accounts. This policy applies to all email accounts assigned to Directors, Alternate Directors, employees, and contractors by the Agency.

10.2 Assignment of Email Account. Directors, Alternate Directors, and Agency employees shall be assigned an Agency Email Account. Contractors hired by the Agency shall be assigned an Agency Email Account if serving as Executive Director or Agency Administrator. Member Directors and Member Alternate Directors that have an official Member email account may use the Member email account for Agency business with the consent of the Member.

**PASSED, APPROVED, AND ADOPTED** this 10th day of February, 2022.

[Signature page follows]

---

Diana Engle, Board Chair

ATTEST:

---

Bryan Bondy  
Executive Director

APPROVED AS TO FORM:

---

Keith Lemieux, General Counsel  
Upper Ventura River Groundwater Agency

**UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 9(c)**

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Ojai Basin Groundwater Sustainability Plan Comments

**SUMMARY**

Director Kuebler requested this item to discuss whether to submit comments on the Ojai Basin Groundwater Sustainability Plan to the Department of Water Resources. At the time this staff report was prepared, DWR had not yet opened the comment period for the Ojai Basin Groundwater Sustainability Plan. The comment period will last 75 days and will likely start soon, if not before the February 10 Board meeting.

**RECOMMENDED ACTIONS**

Consider directing staff to prepare comments on the Ojai Basin GSP for submittal to DWR.

**BACKGROUND**

None.

**FISCAL SUMMARY**

None.

**ATTACHMENTS**

None.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

## UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 9(d)

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Sustainable Groundwater Management Implementation Grant Program Update

### SUMMARY

In December 2021, the Department of Water Resources (DWR) released final guidelines and a proposal solicitation package for the Sustainable Groundwater Management (SGM) Implementation Grant Program (Attachments A and B). DWR is currently accepting applications for critical overdraft basins for the first round of funding. The second funding round will be open to all basins subject to the Sustainable Management Act (SGMA). DWR anticipates soliciting second round applications in September 2022, although there are unconfirmed rumors that the solicitation may occur later in 2022 or even early 2023. Awards and grant agreements would follow in mid- to late-2023.

Key facts about the implementation grant are as follows:

Eligible Applicants: Groundwater Sustainability Agencies (GSAs), member agencies of a GSA, or an entity that represents a GSA (subject to GSA approval). However, only one application per basin will be accepted.

Eligible Activities: Activities associated with the planning and implementation of a GSP. Examples include (only those activities that appear in the UVRGA GSP or that may be of interest are listed):

- Filling data gaps in a GSP;
- Project development activities (e.g., feasibility studies, design, permits, environmental documents);
- Long-term planning studies;
- Interested party outreach and engagement;
- Evaluation of groundwater management needs;
- Impact studies on domestic and de minimis groundwater well users;
- Annual reporting for GSPs and Alternative to a GSP;
- Coordination activities with adjacent GSA(s);
- Instrumentation for monitoring wells (e.g., pressure transducers);
- Installation of meters on groundwater production and agricultural wells;
- Installation of monitoring well(s); and
- Planning, design, and environmental documentation only as a task of a Project or Component of an overall project (not a standalone task).

### Round 2 Funding:

- Total Available Funding: \$291M
- Minimum award = \$1M per basin
- Maximum = \$20M per basin
- Note: There are 142 potentially eligible basins.

Cost Share Requirements: No cost share required. Extra points are provided if 5% or more cost share is provided.

### Cost Eligibility Timing:

- Start: December 24, 2021
- End: June 30, 2025

Given the start date, UVRGA implementation activities completed between now and a potential grant award would likely be eligible for reimbursement. In other words, UVRGA does not need to hold off on GSP implementation.

Application Review Process: Competitive. DWR may award partial funding if too many well-qualified applications are received.

## **ANALYSIS**

The estimated cost for potentially eligible activities identified in the UVRGA GSP through June 30, 2025 is \$1.43M. An additional ~\$400K could be included in the application if the Board is agreeable to complete certain activities sooner. These activities include the 5-year GSP assessment and update and the “Process for Developing and Implementing Projects and/or Management Actions to Address Indirect ISW Depletion in the Foster Park Aquatic Habitat Area.”

In addition to the tasks already included in the GSP, the Board could consider adding optional actions to the GSP that could be included in a grant application. DWR allows GSAs to add new actions to the GSP via the annual reports, so this would need to be decided before annual report submittal on April 1. For example, the UVRGA GSP Development Team anticipates DWR will recommend or require that additional monitoring wells be installed in the Basin. Optional monitoring wells could be added to the GSP in anticipation of this and included in the grant application. The Board could also consider adding projects. OVLC, VRIF, or others may have projects in the planning stage that could help achieve the measurable objective for the depletions of interconnected surface water sustainability indicator. Specifically, OVLC is actively developing Arundo removal projects. It is recommended that the Agency inquire with OVLC, VRIF, and others to evaluate potential opportunities for consideration.



The round two implementation grant solicitation will be very competitive, and the total funds requested are expected to exceed the available funding. It is recommended that UVRGA apply for an implementation grant, but not count on receiving a full award for budgeting and fee development purposes. It is further recommended that UVRGA get a head start on the application.

## **RECOMMENDED ACTIONS**

Receive an update on the Sustainable Groundwater Management Implementation Grant program and provide direction to staff.

## **BACKGROUND**

None.

## **FISCAL SUMMARY**

None.

## **ATTACHMENTS**

- A. SGM Grant Program SGMA Implementation Guidelines, December 2021  
[https://water.ca.gov/-/media/DWR-Website/Web-Pages/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater/Files/2021-SGMA-Imp-General-Funds/sgma-implementation\\_final-gl\\_dec2021.pdf](https://water.ca.gov/-/media/DWR-Website/Web-Pages/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater/Files/2021-SGMA-Imp-General-Funds/sgma-implementation_final-gl_dec2021.pdf)
- B. SGM Grant Program SGMA Implementation Proposal Solicitation Package, December 2021  
[https://water.ca.gov/-/media/DWR-Website/Web-Pages/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater/Files/2021-SGMA-Imp-General-Funds/sgma-implementation\\_final-psp\\_dec2021.pdf](https://water.ca.gov/-/media/DWR-Website/Web-Pages/Work-With-Us/Grants-And-Loans/Sustainable-Groundwater/Files/2021-SGMA-Imp-General-Funds/sgma-implementation_final-psp_dec2021.pdf)

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

## **UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 9(e)**

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Agency Funding Discussion

### **SUMMARY**

During its January 13, 2022 meeting, the Board requested the following information for consideration:

- Groundwater extraction assumptions used in various Agency matters:
  - Extractions used in current fee program: 4,341 acre-feet per year (AFY)
  - GSP water budget average future projected extractions: 5,425 AFY
  - Adopted Multi-Year Projection assumed extractions: 4,880 AFY (note: this is the mid-point between the above-listed values)
- 10-year history of groundwater extractions (Attachment A)
- Most recent three- and five-year groundwater extraction averages (Attachment A)
- Rate Models (Attachment B)

### **RECOMMENDED ACTIONS**

Discuss options for agency funding beginning fiscal year 2022/2023 and provide direction to staff.

### **BACKGROUND**

The Agency Board of Directors adopted the current groundwater extraction fees on June 13, 2019 via Resolution 2019-04.

### **FISCAL SUMMARY**

The fiscal year 2021/2022 budget includes a modest amount of funding for staff and legal counsel assistance to develop new funding mechanisms.

### **ATTACHMENTS**

- A. 10-year Extraction History and 3-Year and 5-Year Average Extractions
- B. Rate Models

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

**Item 9(e)**  
**Attachment A**  
**10-year Extraction History**  
**and**  
**3-Year and 5-Year Average Extractions**

# Attachment A

## 10-year Extraction History and 3-Year and 5-Year Average Extractions

Calendar Year	Rainfall (in)	Groundwater Extraction (acre-feet)					
		Casitas MWD <sup>1</sup>	City of Ventura <sup>2</sup>	MOWD	VRWD	Private <sup>3</sup>	Total
2012	17.97	229	3,184	1,021	1,251	383	6,068
2013	14.08	171	2,173	837	908	383	4,472
2014	4.23	42	3,238	512	994	383	5,169
2015	13.30	54	1,298	466	843	383	3,044
2016	4.09	35	1,849	303	757	383	3,327
2017	15.98	164	3,647	668	856	383	5,718
2018	22.54	142	1,876	204	874	383	3,479
2019	12.96	115	2,588	610	572	383	4,268
2020	29.25	179	2,418	486	907	383	4,373
2021	10.72	219	1,364	412	922	383	3,300

3-year Ave 2019-2021	N/A	171	2,123	503	800	383	3,980
5-year Ave 2017-2021	N/A	164	2,379	476	826	383	4,228

High	219	3,647	668	922	383	5,839
Low	115	1,364	204	572	383	2,638

Notes:

- (1) 2021 data for Oct-Dec. was not available; used 2020 values for those months.
- (2) Years 2017+ are considered representative of Foster Park Protocols implementation
- (3) Values are the estimated pumping used in the current extraction fee

**Item 9(e)**  
**Attachment B**  
**Rate Models**

Eight rate models were prepared by evaluating the following variables:

- Averaging Period:
  - 3-year
  - 5-year
- Averaging Method:
  - Running average
  - Fixed average (i.e., update average every three or five years)
- Extractions Sequence:

A sequence of extractions was created using the high and low extractions selected from the most recent five years of data. Two sequences were considered:

- “Start High Sequence”: High-High-Low-High-High-Low-Low-High-Low-Low...
- “Start Low Sequence”: Low-Low-High-Low-Low- High-High-Low-High-High...

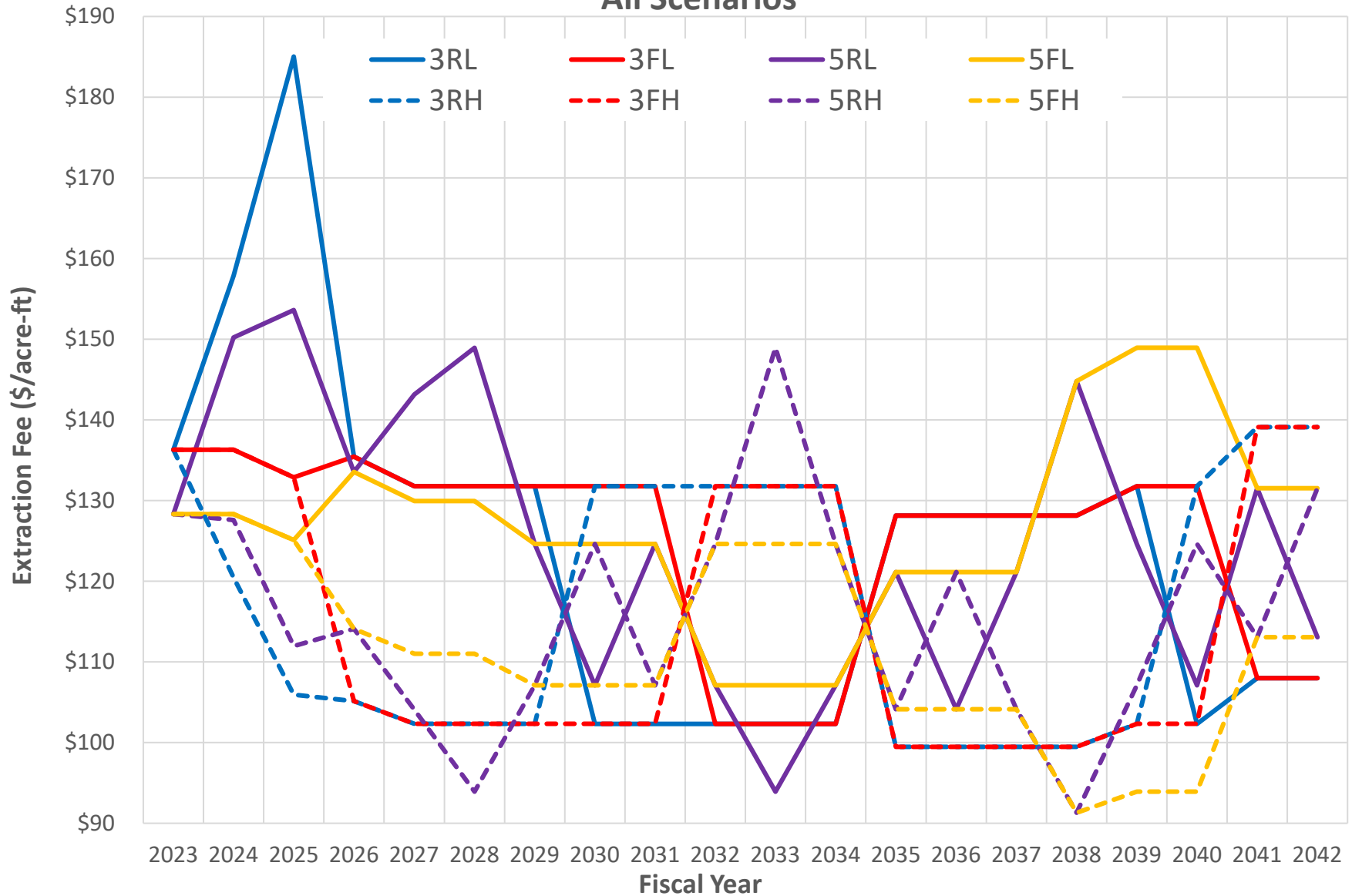
The Scenarios are summarized in the Table 1.

**Table 1 Rate Scenarios**

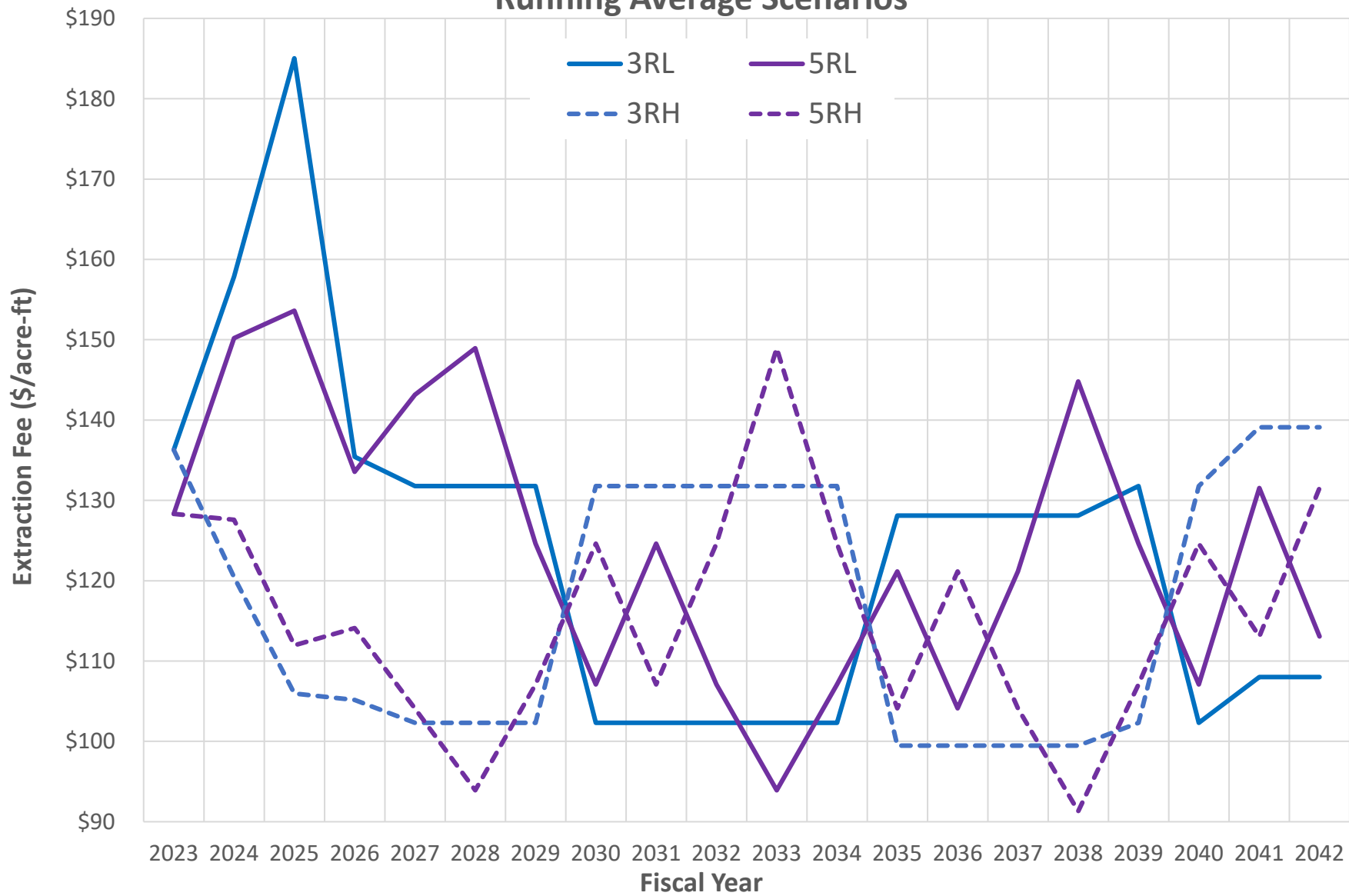
Scenario	Averaging Period	Averaging Method	Extraction Sequence
3RL	3	Running	Start Low
3FL	3	Fixed	Start Low
5RL	5	Running	Start Low
5FL	5	Fixed	Start Low
3RH	3	Running	Start High
3FH	3	Fixed	Start High
5RH	5	Running	Start High
5FH	5	Fixed	Start High

The results in tabular and chart format are presented on the following pages.

## Rate Model Scenario Results All Scenarios

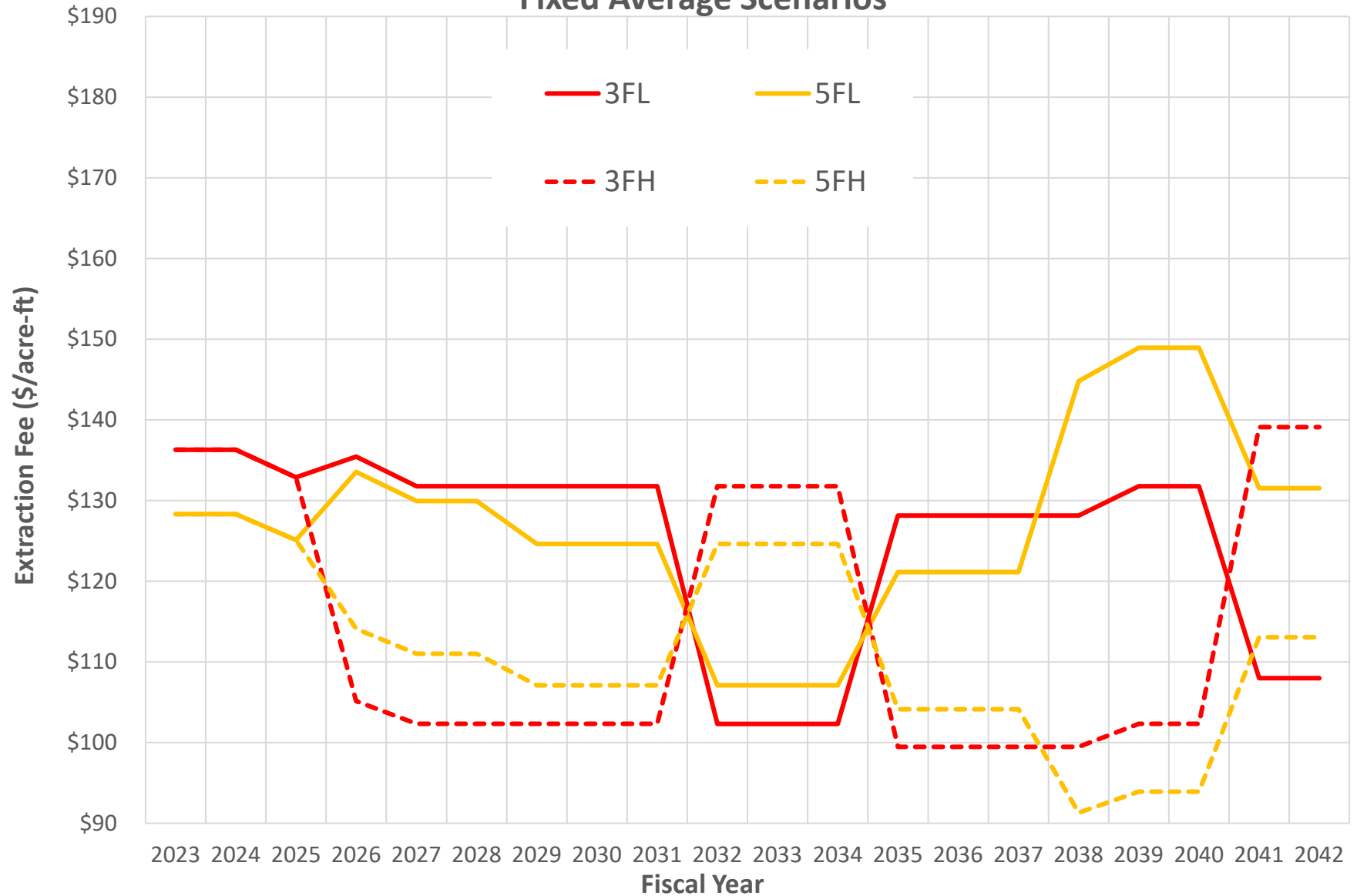


### Rate Model Scenario Results Running Average Scenarios





## Rate Model Scenario Results Fixed Average Scenarios



Attachment B  
"Start Low" Extraction Sequence

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2017	Actual	164	3,647	668	856	383	5,718
2018	Actual	142	1,876	204	874	383	3,479
2019	Actual	115	2,588	610	572	383	4,268
2020	Actual	179	2,418	486	907	383	4,373
2021	Actual	219	1,364	412	922	383	3,300
2022	Low	115	1,364	204	572	383	2,638
2023	Low	115	1,364	204	572	383	2,638
2024	High	219	3,647	668	922	383	5,839
2025	Low	115	1,364	204	572	383	2,638
2026	Low	115	1,364	204	572	383	2,638
2027	High	219	3,647	668	922	383	5,839
2028	High	219	3,647	668	922	383	5,839
2029	Low	115	1,364	204	572	383	2,638
2030	High	219	3,647	668	922	383	5,839
2031	High	219	3,647	668	922	383	5,839
2032	Low	115	1,364	204	572	383	2,638
2033	Low	115	1,364	204	572	383	2,638
2034	High	219	3,647	668	922	383	5,839
2035	Low	115	1,364	204	572	383	2,638
2036	Low	115	1,364	204	572	383	2,638
2037	High	219	3,647	668	922	383	5,839
2038	High	219	3,647	668	922	383	5,839
2039	Low	115	1,364	204	572	383	2,638
2040	High	219	3,647	668	922	383	5,839
2041	High	219	3,647	668	922	383	5,839

Attachment B  
"Start High" Extraction Sequence

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2017	Actual	164	3,647	668	856	383	5,718
2018	Actual	142	1,876	204	874	383	3,479
2019	Actual	115	2,588	610	572	383	4,268
2020	Actual	179	2,418	486	907	383	4,373
2021	Actual	219	1,364	412	922	383	3,300
2022	High	219	3,647	668	922	383	5,839
2023	High	219	3,647	668	922	383	5,839
2024	Low	115	1,364	204	572	383	2,638
2025	High	219	3,647	668	922	383	5,839
2026	High	219	3,647	668	922	383	5,839
2027	Low	115	1,364	204	572	383	2,638
2028	Low	115	1,364	204	572	383	2,638
2029	High	219	3,647	668	922	383	5,839
2030	Low	115	1,364	204	572	383	2,638
2031	Low	115	1,364	204	572	383	2,638
2032	High	219	3,647	668	922	383	5,839
2033	High	219	3,647	668	922	383	5,839
2034	Low	115	1,364	204	572	383	2,638
2035	High	219	3,647	668	922	383	5,839
2036	High	219	3,647	668	922	383	5,839
2037	Low	115	1,364	204	572	383	2,638
2038	Low	115	1,364	204	572	383	2,638
2039	High	219	3,647	668	922	383	5,839
2040	Low	115	1,364	204	572	383	2,638
2041	Low	115	1,364	204	572	383	2,638

Attachment B  
 "Start Low" 3-Year Running Average Extractions (Scenario 3RL)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	171	2,123	503	800	383	3,980
2023	Low	171	1,715	367	800	383	3,437
2024	High	150	1,364	273	689	383	2,859
2025	Low	150	2,125	359	689	383	3,705
2026	Low	150	2,125	359	689	383	3,705
2027	High	150	2,125	359	689	383	3,705
2028	High	150	2,125	359	689	383	3,705
2029	Low	184	2,886	513	805	383	4,772
2030	High	184	2,886	513	805	383	4,772
2031	High	184	2,886	513	805	383	4,772
2032	Low	184	2,886	513	805	383	4,772
2033	Low	184	2,886	513	805	383	4,772
2034	High	150	2,125	359	689	383	3,705
2035	Low	150	2,125	359	689	383	3,705
2036	Low	150	2,125	359	689	383	3,705
2037	High	150	2,125	359	689	383	3,705
2038	High	150	2,125	359	689	383	3,705
2039	Low	184	2,886	513	805	383	4,772
2040	High	184	2,886	513	805	383	4,772
2041	High	184	2,886	513	805	383	4,772

Attachment B  
 "Start Low" 3-Year Fixed Average Extractions (Scenario 3FL)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	171	2,123	503	800	383	3,980
2023	Low	171	2,123	503	800	383	3,980
2024	High	171	2,123	503	800	383	3,980
2025	Low	150	2,125	359	689	383	3,705
2026	Low	150	2,125	359	689	383	3,705
2027	High	150	2,125	359	689	383	3,705
2028	High	150	2,125	359	689	383	3,705
2029	Low	150	2,125	359	689	383	3,705
2030	High	150	2,125	359	689	383	3,705
2031	High	184	2,886	513	805	383	4,772
2032	Low	184	2,886	513	805	383	4,772
2033	Low	184	2,886	513	805	383	4,772
2034	High	150	2,125	359	689	383	3,705
2035	Low	150	2,125	359	689	383	3,705
2036	Low	150	2,125	359	689	383	3,705
2037	High	150	2,125	359	689	383	3,705
2038	High	150	2,125	359	689	383	3,705
2039	Low	150	2,125	359	689	383	3,705
2040	High	184	2,886	513	805	383	4,772
2041	High	184	2,886	513	805	383	4,772

Attachment B  
"Start Low" 5-Year Running Average Extractions (Scenario 5RL)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	164	2,379	476	826	383	4,228
2023	Low	154	1,922	383	769	383	3,612
2024	High	149	1,820	383	709	383	3,443
2025	Low	169	2,031	395	779	383	3,758
2026	Low	157	1,821	338	712	383	3,411
2027	High	136	1,821	297	642	383	3,278
2028	High	157	2,277	390	712	383	3,918
2029	Low	177	2,734	482	782	383	4,559
2030	High	157	2,277	390	712	383	3,918
2031	High	177	2,734	482	782	383	4,559
2032	Low	198	3,190	575	852	383	5,199
2033	Low	177	2,734	482	782	383	4,559
2034	High	157	2,277	390	712	383	3,918
2035	Low	177	2,734	482	782	383	4,559
2036	Low	157	2,277	390	712	383	3,918
2037	High	136	1,821	297	642	383	3,278
2038	High	157	2,277	390	712	383	3,918
2039	Low	177	2,734	482	782	383	4,559
2040	High	157	2,277	390	712	383	3,918
2041	High	177	2,734	482	782	383	4,559

Attachment B  
 "Start Low" 5-Year Fixed Average Extractions (Scenario 5FL)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	164	2,379	476	826	383	4,228
2023	Low	164	2,379	476	826	383	4,228
2024	High	164	2,379	476	826	383	4,228
2025	Low	169	2,031	395	779	383	3,758
2026	Low	169	2,031	395	779	383	3,758
2027	High	169	2,031	395	779	383	3,758
2028	High	157	2,277	390	712	383	3,918
2029	Low	157	2,277	390	712	383	3,918
2030	High	157	2,277	390	712	383	3,918
2031	High	177	2,734	482	782	383	4,559
2032	Low	177	2,734	482	782	383	4,559
2033	Low	177	2,734	482	782	383	4,559
2034	High	157	2,277	390	712	383	3,918
2035	Low	157	2,277	390	712	383	3,918
2036	Low	157	2,277	390	712	383	3,918
2037	High	136	1,821	297	642	383	3,278
2038	High	136	1,821	297	642	383	3,278
2039	Low	136	1,821	297	642	383	3,278
2040	High	157	2,277	390	712	383	3,918
2041	High	157	2,277	390	712	383	3,918

Attachment B  
"Start High" 3-Year Running Average Extractions (Scenario 3RH)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	High	171	2,123	503	800	383	3,980
2023	High	206	2,476	522	917	383	4,504
2024	Low	219	2,886	583	922	383	4,993
2025	High	184	2,886	513	805	383	4,772
2026	High	184	2,886	513	805	383	4,772
2027	Low	184	2,886	513	805	383	4,772
2028	Low	184	2,886	513	805	383	4,772
2029	High	150	2,125	359	689	383	3,705
2030	Low	150	2,125	359	689	383	3,705
2031	Low	150	2,125	359	689	383	3,705
2032	High	150	2,125	359	689	383	3,705
2033	High	150	2,125	359	689	383	3,705
2034	Low	184	2,886	513	805	383	4,772
2035	High	184	2,886	513	805	383	4,772
2036	High	184	2,886	513	805	383	4,772
2037	Low	184	2,886	513	805	383	4,772
2038	Low	184	2,886	513	805	383	4,772
2039	High	150	2,125	359	689	383	3,705
2040	Low	150	2,125	359	689	383	3,705
2041	Low	150	2,125	359	689	383	3,705



Attachment B  
 "Start High" 3-Year Fixed Average Extractions (Scenario 3FH)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	High	171	2,123	503	800	383	3,980
2023	High	171	2,123	503	800	383	3,980
2024	Low	171	2,123	503	800	383	3,980
2025	High	184	2,886	513	805	383	4,772
2026	High	184	2,886	513	805	383	4,772
2027	Low	184	2,886	513	805	383	4,772
2028	Low	184	2,886	513	805	383	4,772
2029	High	184	2,886	513	805	383	4,772
2030	Low	184	2,886	513	805	383	4,772
2031	Low	150	2,125	359	689	383	3,705
2032	High	150	2,125	359	689	383	3,705
2033	High	150	2,125	359	689	383	3,705
2034	Low	184	2,886	513	805	383	4,772
2035	High	184	2,886	513	805	383	4,772
2036	High	184	2,886	513	805	383	4,772
2037	Low	184	2,886	513	805	383	4,772
2038	Low	184	2,886	513	805	383	4,772
2039	High	184	2,886	513	805	383	4,772
2040	Low	150	2,125	359	689	383	3,705
2041	Low	150	2,125	359	689	383	3,705

Attachment B  
 "Start High" 5-Year Running Average Extractions (Scenario 5RH)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	164	2,379	476	826	383	4,228
2023	Low	175	2,379	476	839	383	4,252
2024	High	190	2,733	569	849	383	4,724
2025	Low	190	2,488	488	849	383	4,398
2026	Low	198	2,734	524	852	383	4,691
2027	High	198	3,190	575	852	383	5,199
2028	High	177	2,734	482	782	383	4,559
2029	Low	157	2,277	390	712	383	3,918
2030	High	177	2,734	482	782	383	4,559
2031	High	157	2,277	390	712	383	3,918
2032	Low	136	1,821	297	642	383	3,278
2033	Low	157	2,277	390	712	383	3,918
2034	High	177	2,734	482	782	383	4,559
2035	Low	157	2,277	390	712	383	3,918
2036	Low	177	2,734	482	782	383	4,559
2037	High	198	3,190	575	852	383	5,199
2038	High	177	2,734	482	782	383	4,559
2039	Low	157	2,277	390	712	383	3,918
2040	High	177	2,734	482	782	383	4,559
2041	High	157	2,277	390	712	383	3,918

Attachment B  
 "Start High" 5-Year Fixed Average Extractions (Scenario 5FH)

Calendar Year	Pumping	Groundwater Extraction (acre-feet)					
		Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2022	Low	164	2,379	476	826	383	4,228
2023	Low	164	2,379	476	826	383	4,228
2024	High	164	2,379	476	826	383	4,228
2025	Low	190	2,488	488	849	383	4,398
2026	Low	190	2,488	488	849	383	4,398
2027	High	190	2,488	488	849	383	4,398
2028	High	177	2,734	482	782	383	4,559
2029	Low	177	2,734	482	782	383	4,559
2030	High	177	2,734	482	782	383	4,559
2031	High	157	2,277	390	712	383	3,918
2032	Low	157	2,277	390	712	383	3,918
2033	Low	157	2,277	390	712	383	3,918
2034	High	177	2,734	482	782	383	4,559
2035	Low	177	2,734	482	782	383	4,559
2036	Low	177	2,734	482	782	383	4,559
2037	High	198	3,190	575	852	383	5,199
2038	High	198	3,190	575	852	383	5,199
2039	Low	198	3,190	575	852	383	5,199
2040	High	177	2,734	482	782	383	4,559
2041	High	177	2,734	482	782	383	4,559

Attachment B  
 "Start Low" 3-Year Running Average - Extraction Fees and Costs (Scenario 3RL)

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2024	\$ 542,500	\$ 157.84	\$ 26,991	\$ 270,750	\$ 57,980	\$ 126,326	\$ 60,453	\$ 542,500
2025	\$ 528,938	\$ 185.03	\$ 27,693	\$ 252,380	\$ 50,575	\$ 127,424	\$ 70,866	\$ 528,938
2026	\$ 501,813	\$ 135.44	\$ 20,271	\$ 287,814	\$ 48,579	\$ 93,274	\$ 51,874	\$ 501,813
2027	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2028	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2029	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2030	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2031	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2032	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2033	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2034	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2035	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2036	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2037	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2038	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2039	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2040	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2041	\$ 515,375	\$ 108.00	\$ 19,908	\$ 311,687	\$ 55,440	\$ 86,976	\$ 41,364	\$ 515,375
2042	\$ 515,375	\$ 108.00	\$ 19,908	\$ 311,687	\$ 55,440	\$ 86,976	\$ 41,364	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

Attachment B  
"Start Low" 3-Year Fixed Average - Extractions Fees and Costs (Scenario 3FL)

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2024	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2025	\$ 528,938	\$ 132.89	\$ 22,724	\$ 282,165	\$ 66,798	\$ 106,354	\$ 50,896	\$ 528,938
2026	\$ 501,813	\$ 135.44	\$ 20,271	\$ 287,814	\$ 48,579	\$ 93,274	\$ 51,874	\$ 501,813
2027	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2028	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2029	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2030	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2031	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2032	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2033	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2034	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2035	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2036	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2037	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2038	\$ 474,688	\$ 128.12	\$ 19,175	\$ 272,257	\$ 45,953	\$ 88,233	\$ 49,070	\$ 474,688
2039	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2040	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2041	\$ 515,375	\$ 108.00	\$ 19,908	\$ 311,687	\$ 55,440	\$ 86,976	\$ 41,364	\$ 515,375
2042	\$ 515,375	\$ 108.00	\$ 19,908	\$ 311,687	\$ 55,440	\$ 86,976	\$ 41,364	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

Attachment B  
 "Start Low" 5-Year Running Average - Extractions Fees and Costs (Scenario 5RL)

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2024	\$ 542,500	\$ 150.21	\$ 23,132	\$ 288,704	\$ 57,561	\$ 115,572	\$ 57,531	\$ 542,500
2025	\$ 528,938	\$ 153.61	\$ 22,826	\$ 279,507	\$ 58,863	\$ 108,909	\$ 58,832	\$ 528,938
2026	\$ 501,813	\$ 133.55	\$ 22,623	\$ 271,285	\$ 52,724	\$ 104,032	\$ 51,148	\$ 501,813
2027	\$ 488,250	\$ 143.16	\$ 22,418	\$ 260,631	\$ 48,444	\$ 101,928	\$ 54,829	\$ 488,250
2028	\$ 488,250	\$ 148.94	\$ 20,226	\$ 271,157	\$ 44,205	\$ 95,618	\$ 57,043	\$ 488,250
2029	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2030	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2031	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2032	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2033	\$ 488,250	\$ 93.92	\$ 18,614	\$ 299,629	\$ 54,020	\$ 80,016	\$ 35,970	\$ 488,250
2034	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2035	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2036	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2037	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2038	\$ 474,688	\$ 144.80	\$ 19,664	\$ 263,625	\$ 42,977	\$ 92,962	\$ 55,459	\$ 474,688
2039	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2040	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2041	\$ 515,375	\$ 131.53	\$ 20,597	\$ 299,513	\$ 51,243	\$ 93,647	\$ 50,375	\$ 515,375
2042	\$ 515,375	\$ 113.06	\$ 20,056	\$ 309,071	\$ 54,538	\$ 88,409	\$ 43,300	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

**Attachment B**  
**"Start Low" 5-Year Fixed Average - Extractions Fees and Costs (Scenario 5FL)**

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2024	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2025	\$ 528,938	\$ 125.12	\$ 20,494	\$ 297,599	\$ 59,555	\$ 103,370	\$ 47,919	\$ 528,938
2026	\$ 501,813	\$ 133.55	\$ 22,623	\$ 271,285	\$ 52,724	\$ 104,032	\$ 51,148	\$ 501,813
2027	\$ 488,250	\$ 129.94	\$ 22,011	\$ 263,953	\$ 51,299	\$ 101,221	\$ 49,766	\$ 488,250
2028	\$ 488,250	\$ 129.94	\$ 22,011	\$ 263,953	\$ 51,299	\$ 101,221	\$ 49,766	\$ 488,250
2029	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2030	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2031	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2032	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2033	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2034	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2035	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2036	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2037	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2038	\$ 474,688	\$ 144.80	\$ 19,664	\$ 263,625	\$ 42,977	\$ 92,962	\$ 55,459	\$ 474,688
2039	\$ 488,250	\$ 148.94	\$ 20,226	\$ 271,157	\$ 44,205	\$ 95,618	\$ 57,043	\$ 488,250
2040	\$ 488,250	\$ 148.94	\$ 20,226	\$ 271,157	\$ 44,205	\$ 95,618	\$ 57,043	\$ 488,250
2041	\$ 515,375	\$ 131.53	\$ 20,597	\$ 299,513	\$ 51,243	\$ 93,647	\$ 50,375	\$ 515,375
2042	\$ 515,375	\$ 131.53	\$ 20,597	\$ 299,513	\$ 51,243	\$ 93,647	\$ 50,375	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

**Attachment B**  
**"Start High" 3-Year Running Average - Extractions Fees and Costs (Scenario 3RH)**

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2024	\$ 542,500	\$ 120.45	\$ 24,772	\$ 298,271	\$ 62,874	\$ 110,451	\$ 46,132	\$ 542,500
2025	\$ 528,938	\$ 105.94	\$ 23,201	\$ 305,751	\$ 61,729	\$ 97,679	\$ 40,576	\$ 528,938
2026	\$ 501,813	\$ 105.16	\$ 19,384	\$ 303,485	\$ 53,981	\$ 84,687	\$ 40,275	\$ 501,813
2027	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2028	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2029	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2030	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2031	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2032	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2033	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2034	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2035	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2036	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2037	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2038	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2039	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2040	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2041	\$ 515,375	\$ 139.10	\$ 20,819	\$ 295,593	\$ 49,891	\$ 95,795	\$ 53,276	\$ 515,375
2042	\$ 515,375	\$ 139.10	\$ 20,819	\$ 295,593	\$ 49,891	\$ 95,795	\$ 53,276	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01



Attachment B  
"Start High" 3-Year Fixed Average - Extractions Fees and Costs (Scenario 3FH)

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2024	\$ 542,500	\$ 136.30	\$ 23,306	\$ 289,400	\$ 68,511	\$ 109,082	\$ 52,201	\$ 542,500
2025	\$ 528,938	\$ 132.89	\$ 22,724	\$ 282,165	\$ 66,798	\$ 106,354	\$ 50,896	\$ 528,938
2026	\$ 501,813	\$ 105.16	\$ 19,384	\$ 303,485	\$ 53,981	\$ 84,687	\$ 40,275	\$ 501,813
2027	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2028	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2029	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2030	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2031	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2032	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2033	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2034	\$ 488,250	\$ 131.78	\$ 19,723	\$ 280,035	\$ 47,266	\$ 90,753	\$ 50,472	\$ 488,250
2035	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2036	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2037	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2038	\$ 474,688	\$ 99.47	\$ 18,336	\$ 287,080	\$ 51,063	\$ 80,109	\$ 38,098	\$ 474,688
2039	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2040	\$ 488,250	\$ 102.32	\$ 18,860	\$ 295,283	\$ 52,522	\$ 82,398	\$ 39,187	\$ 488,250
2041	\$ 515,375	\$ 139.10	\$ 20,819	\$ 295,593	\$ 49,891	\$ 95,795	\$ 53,276	\$ 515,375
2042	\$ 515,375	\$ 139.10	\$ 20,819	\$ 295,593	\$ 49,891	\$ 95,795	\$ 53,276	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

Attachment B  
 "Start High" 5-Year Running Average - Extractions Fees and Costs (Scenario 5RH)

Fiscal Year	Revenue Requirement <sup>1</sup>	Extraction Fee (\$/AF)	Groundwater Extraction Fees (\$)					
			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2024	\$ 542,500	\$ 127.59	\$ 22,303	\$ 303,493	\$ 60,734	\$ 107,102	\$ 48,868	\$ 542,500
2025	\$ 528,938	\$ 111.97	\$ 21,297	\$ 305,999	\$ 63,690	\$ 95,065	\$ 42,886	\$ 528,938
2026	\$ 501,813	\$ 114.11	\$ 21,703	\$ 283,894	\$ 55,638	\$ 96,875	\$ 43,702	\$ 501,813
2027	\$ 488,250	\$ 104.08	\$ 20,629	\$ 284,540	\$ 54,539	\$ 88,678	\$ 39,864	\$ 488,250
2028	\$ 488,250	\$ 93.92	\$ 18,614	\$ 299,629	\$ 54,020	\$ 80,016	\$ 35,970	\$ 488,250
2029	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2030	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2031	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2032	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2033	\$ 488,250	\$ 148.94	\$ 20,226	\$ 271,157	\$ 44,205	\$ 95,618	\$ 57,043	\$ 488,250
2034	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2035	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2036	\$ 474,688	\$ 121.14	\$ 18,971	\$ 275,867	\$ 47,197	\$ 86,254	\$ 46,398	\$ 474,688
2037	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2038	\$ 474,688	\$ 91.31	\$ 18,097	\$ 291,306	\$ 52,520	\$ 77,794	\$ 34,971	\$ 474,688
2039	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2040	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2041	\$ 515,375	\$ 113.06	\$ 20,056	\$ 309,071	\$ 54,538	\$ 88,409	\$ 43,300	\$ 515,375
2042	\$ 515,375	\$ 131.53	\$ 20,597	\$ 299,513	\$ 51,243	\$ 93,647	\$ 50,375	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

Attachment B  
 "Start High" 5-Year Fixed Average - Extractions Fees and Costs (Scenario 5FH)

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			Casitas MWD	City of Ventura	MOWD	VRWD	Private	Total
2023	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2024	\$ 542,500	\$ 128.32	\$ 21,019	\$ 305,230	\$ 61,082	\$ 106,021	\$ 49,148	\$ 542,500
2025	\$ 528,938	\$ 125.12	\$ 20,494	\$ 297,599	\$ 59,555	\$ 103,370	\$ 47,919	\$ 528,938
2026	\$ 501,813	\$ 114.11	\$ 21,703	\$ 283,894	\$ 55,638	\$ 96,875	\$ 43,702	\$ 501,813
2027	\$ 488,250	\$ 111.02	\$ 21,116	\$ 276,221	\$ 54,134	\$ 94,257	\$ 42,521	\$ 488,250
2028	\$ 488,250	\$ 111.02	\$ 21,116	\$ 276,221	\$ 54,134	\$ 94,257	\$ 42,521	\$ 488,250
2029	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2030	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2031	\$ 488,250	\$ 107.11	\$ 19,000	\$ 292,804	\$ 51,668	\$ 83,756	\$ 41,021	\$ 488,250
2032	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2033	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2034	\$ 488,250	\$ 124.60	\$ 19,513	\$ 283,749	\$ 48,546	\$ 88,718	\$ 47,723	\$ 488,250
2035	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2036	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2037	\$ 474,688	\$ 104.13	\$ 18,473	\$ 284,671	\$ 50,232	\$ 81,430	\$ 39,882	\$ 474,688
2038	\$ 474,688	\$ 91.31	\$ 18,097	\$ 291,306	\$ 52,520	\$ 77,794	\$ 34,971	\$ 474,688
2039	\$ 488,250	\$ 93.92	\$ 18,614	\$ 299,629	\$ 54,020	\$ 80,016	\$ 35,970	\$ 488,250
2040	\$ 488,250	\$ 93.92	\$ 18,614	\$ 299,629	\$ 54,020	\$ 80,016	\$ 35,970	\$ 488,250
2041	\$ 515,375	\$ 113.06	\$ 20,056	\$ 309,071	\$ 54,538	\$ 88,409	\$ 43,300	\$ 515,375
2042	\$ 515,375	\$ 113.06	\$ 20,056	\$ 309,071	\$ 54,538	\$ 88,409	\$ 43,300	\$ 515,375

Notes: (1) Revenue Requirement is from GSP Table 7.1-01

## **UPPER VENTURA RIVER GROUNDWATER AGENCY Item No. 10(a)**

**DATE:** February 10, 2022

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Rincon Consultants, Inc. Work Order Nos. 5 – 7 for GSP Implementation Tasks

### **SUMMARY**

Proposed Rincon Consultants, Inc. Work Order Nos. 5 – 7 address the following key GSP implementation tasks:

- Work Order No. 5: Field monitoring and reporting pursuant to GSP Chapter 5 for water years 21/22 and 22/23, including:
  - Camino Cielo stream flow monitoring;
  - Visual stream monitoring;
  - Riparian GDE monitoring; and
  - Groundwater level monitoring.
- Work Order No. 6: Development of aquatic GDE monitoring plans for the Confluence Aquatic GDE Area and Foster Park Aquatic GDE Area pursuant to GSP Sections, 4.9, 5.8, and 6.7.
- Work Order No. 7: Planning support for one new stream gage and three monitoring wells pursuant to GSP Chapter 5, including stream gage siting and design, watercourse permitting, CEQA review, and CEQA notice of exemption preparation.

### **FISCAL SUMMARY**

The total requested not-to exceed authorization is \$116,250, which is \$1,672 greater than the \$114,578 assumed in the adopted fiscal year 21/22 budget and multi-year projection for these activities. The fiscal year 21/22 budget and fiscal year 22/23 projection includes \$56,219 in non-capital contingency that can be used to address the \$1,672 difference and the \$22,510 contingency included in the proposed work orders.

## RECOMMENDED ACTIONS

Authorize the Executive Director to issue Work Order Nos. 5, 6, and 7 to Rincon Consultants, Inc. as follows:

Work Order No.	Not-To-Exceed Budget	Contingency Budget	Total Authorization	Comments
5	\$81,100	\$18,900	\$100,000	Contingency is large because it includes funding for installation of additional transducers, as needed.
6	\$20,100	\$2,010	\$22,110	
7	\$15,050	\$1,500	\$16,550	
<b>Totals</b>	<b>\$116,250</b>	<b>\$22,510</b>	<b>\$138,660</b>	

## BACKGROUND

The Rincon Consultants Inc. master service agreement with UVRGA was executed on August 18, 2020.

## ATTACHMENTS

- A. Proposed Rincon Consultants, Inc. Work Order No. 5
- B. Proposed Rincon Consultants, Inc. Work Order No. 6
- C. Proposed Rincon Consultants, Inc. Work Order No. 7

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B. Kuebler\_\_ P. Kaiser\_\_ G. Shephard\_\_ D. Engle\_\_ S. Rungren\_\_ V. Crawford\_\_ E. Ayala\_\_

## Statement of Work

### Work Order No. 5: Water Year 21/22 and 22/23 Monitoring Services

**To:** Rincon Consultants, Inc.  
180 North Ashwood Avenue  
Ventura, California 93003  
Attention: Kiernan Brtalik  
Email: kbrtalik@rinconconsultants.com

**From:** Upper Ventura River Groundwater Agency  
202 W. El Roblar Dr., Ojai, California 93023  
Attention: Bryan Bondy  
Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

In accordance with our Master Services Agreement (“**MSA**”) dated August 18, 2020, the following Statement of Work (“**SOW**”) is entered into by Upper Ventura River Groundwater Agency (“**Customer**”) and Rincon Consultants, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

#### GENERAL NATURE OF SERVICES:

Field monitoring and reporting services:

- Camino Cielo stream Flow Monitoring for Water Year 2022 and 2023
- Visual Stream Monitoring for Water Year 2022 and 2023
- Riparian GDE Monitoring for Water Years 2022 and 2023
- Groundwater Level Monitoring for Water Years 2022 and 2023

Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

Provider shall ensure all work is performed in accordance with UVRGA’s adopted procedures and permits obtained by UVRGA and the Groundwater Sustainability Plan.

**SCOPE OF SERVICES:** Please see attached proposal.

**COMPLETION DATE:** December 31, 2023

**COMPENSATION AND PAYMENT:** Time and material services, not-to-exceed \$81,100, without prior written authorization.

Contingency: An \$18,900 is reserved for optional installation of additional transducers and for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

Labor Rates are pursuant to MSA.

#### PAYMENT TERMS

Payments shall be due:

- ☐ upon the completion of the SOW  
☒ as follows: Per MSA terms.

#### ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the relationship between the parties with respect to the SOW.

**ACCEPTED AND AGREED:**

<b>"PROVIDER"</b> Rincon Consultants, Inc.	<b>"CUSTOMER"</b> UPPER VENTURA RIVER GROUNDWATER AGENCY
By:	By:
Print Name: Jennifer Haddow	Print Name: Bryan Bondy
Title: Principal-in-Charge	Title: Executive Director
Date:	Date:



**Rincon Consultants, Inc.**

180 North Ashwood Avenue  
Ventura, California 93003

805 644 4455 OFFICE AND FAX

info@rinconconsultants.com  
www.rinconconsultants.com

February 4, 2022  
Project No: 20-10008

Attn: Bryan Bondy, Executive Director and GSP Manager  
Upper Ventura River Groundwater Agency  
202 West El Roblar Drive  
Ojai, California 93023  
Via Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

**Subject: Work Order Request #5: Groundwater Sustainability Plan Field Monitoring Services**

Dear Mr. Bondy:

Rincon Consultants, Inc. (Rincon) is providing the following scope of work as work order request number 5, for monitoring and planning services for the Upper Ventura River Groundwater Agency (UVRGA) Groundwater Sustainability Plan (GSP). As discussed with the UVRGA, we understand the following services are being requested:

- **Task 1. Field Monitoring Services** (*through September 30, 2023*)
  - Task 1a. Camino Cielo stream Flow Monitoring for Water Year 2022 and 2023
  - Task 1b. Visual Stream Monitoring for Water Year 2022 and 2023
  - Task 1c. Riparian GDE Monitoring for Water Years 2022 and 2023
  - Task 1d. Groundwater Level Monitoring for Water Years 2022 and 2023

The following scope of work presents the anticipated level of effort and estimated costs based on work previously completed during the 2021 water year (October 1, 2020 – September 30, 2021), as well as the planning level approach and costs developed earlier in 2021 for budget estimates incorporated into the GSP.

## Task 1. Field Monitoring Services

All field monitoring work will be performed under the supervision of a licensed professional geologist or engineer and will be completed in accordance with UVRGA's *Monitoring and Data Collection Protocols and Data Quality Control Review Procedures*.

### Task 1a. Camino Cielo stream Flow Monitoring for Water Year 2022 and 2023

In accordance with GSP Section 5.8, Rincon will complete stream gaging activities at the Camino Cielo crossing on the Ventura River for the baseflow recession period for the 2022 and 2023 water years (through September 30, 2023). These activities include mobilization of a UVRGA-owned pressure transducer to the stilling well installed on the County-owned culvert at the crossing, as well as the activities detailed below.





## **Rating Curve Development and Maintenance**

In accordance with United States Geological Survey protocol, Rincon will implement standard practices for rating curve development. This includes surveying channel cross sections, surveying slopes of the cross-section's reach, and completing discharge calculations. Survey information will be developed during one site visit, during which Rincon will also collect instantaneous flow measurements to inform rating curve calculations. This field effort will be followed by desktop calculations and analysis of the data to calibrate inputs. Note this rating curve will be maintained and calibrated during routine visits to the site to collect flow measurements at varying discharge rates throughout the year.

For the first year of monitoring, a minimum of 4 maintenance events will be completed throughout the dry season (approximately April through October) to capture site flow conditions to refine the rating curve and corresponding discharge data. In addition to cross section survey and instantaneous flow estimation, this task includes data downloads from the pressure transducer deployed in the stilling well located at the County-owned culvert at the Camino Cielo crossing on the Ventura River.

## **Demobilization of Pressure Transducer**

Prior to the first stormflow event each year, Rincon will demobilize the pressure transducer at the Camino Cielo stilling well. This activity will be completed by one field technician and will consist of pressure transducer recovery and data download. Note that the pressure transducer will be redeployed in the Spring as part of a rating curve maintenance event. In addition, Rincon may complete this activity as part of the last rating curve maintenance event for cost savings.

## **Annual Data Transmittal**

Rincon will provide UVRGA surface monitoring data annually and will include continuous data recorded by the pressure transducer, as well as rating curve data including cross section surveys and instantaneous flow measurements. Continuous data will be reviewed for quality control purposes, and level will be converted to flow. This deliverable includes calibration of the rating curve using multiple instantaneous flow measurements and cross section surveys.

### *Task 1a Assumptions and Deliverables*

- Rating curve development and maintenance activities will require up to 18 hours per event. This includes preparation, data collection (cross section survey and multiple instantaneous flow measurements), discharge calculations, data management, and rating curve calibration.
- Annual data preparation and transmittal will require up to 16 hours. This includes data compilation, data quality assurance and control activities, and transmittal. This estimate also assumes up to 2 hours of edits following UVRGA's review to incorporate any edits or comments.
- Rincon will provide the following deliverables following the close of each water year by November 30<sup>th</sup>:
  - Rating curve data including cross section surveys, instantaneous flow measurement data, and the calibrated stage-to-flow table, provided in Microsoft Excel format.
  - Continuous level data recorded by the pressure transducer including a conversion of stage to flow, provided in Microsoft Excel format.



## Task 1b. Visual Stream Monitoring for Water Year 2022 and 2023

In accordance with GSP Section 5.8, Rincon will complete visual stream monitoring activities in the Ventura River for the 2022 and 2023 water years (through September 30, 2023). In accordance with the ephemeral flow monitoring requirements established by SGMA, Rincon will monitor the extent of instream surface water flow to identify the timing and locations where ephemeral or intermittent flow ceases throughout the Ventura River. This includes monitoring of the southern extent of perennial surface flow entering the Basin and the northern starting point of perennial flow in the Casitas Springs Area. Monitoring activities will consist of visual observations (with GPS data collection) conducted on a routine basis throughout the year. It is understood that reconnaissance-level field surveys may be required in specific areas to differentiate stagnant and flowing surface water.

Dependent upon instream flow conditions, it is anticipated monitoring activities will be conducted approximately every two-to-three weeks between the months of June and November, and monthly between December and May. Field data will be maintained in a Microsoft Excel database and provided to UVRGA following the close of each water year by November 30<sup>th</sup>.

### *Task 1b Assumptions and Deliverables*

- Up to 18 monitoring events will be completed on an annual basis, including events occurring every two-to-three weeks between June and November (up to 12 events) and monthly events between December and May (up to 6 events).
- Data will be collected and maintained via electronic field data sheets to reduce costs of data management services.
- Data will be compiled and tabulated in a Microsoft Excel format for submittal to UVRGA following the close of each water year by November 30<sup>th</sup>.

## Task 1c. Riparian GDE Monitoring for Water Years 2022 and 2023

In accordance with GSP Section 5.3, Rincon will complete desktop monitoring activities for the South Santa Ana and Foster Park Riparian GDE Units for the 2022 and 2023 water years (through September 30, 2023). The following monitoring activities will be performed to validate sustainable management criteria included in the initial GSP by monitoring the Riparian GDE Unit conditions and trends to assess future potential effects and inform overall groundwater management activities.

- **Desktop analysis of satellite-derived data.** On an annual basis, Rincon will evaluate satellite-derived indices that track vegetative health. These indices are the Normalized Difference Vegetation Index (NDVI) and Normalized Difference Moisture Index (NDMI) and represent the greenness and water content of vegetation and indicate vegetative health. These indices are aggregated by TNC's *GDEPulse* and data are available for the riparian GDEs occurring in the two Riparian GDE Units. Note that if data are not available on *GDEPulse*, Rincon will use the sample code provided by TNC to access these data.
- **Comparison to groundwater levels.** In addition to analysis of NDVI and NDMI, groundwater level data from representative groundwater monitoring wells will be compared to the NDVI and NDMI values on an annual basis to evaluate the relationship and potential effects caused by changing groundwater levels.
- **Satellite and aerial imagery.** Satellite imagery will also be accessed through publicly available sources, such as Google Earth, to visually assess riparian vegetative health. This visual analysis will



consider canopy cover and density, vegetation type, and generally track the conditions of the riparian vegetation over time. Aerial photographs collected via drone may be collected up to three times per year to develop high resolution imagery that span the area comprised by the two Riparian GDE Units. Aerial photography would be conducted immediately following the rainy season, approximately in the middle of the dry season, and immediately prior to the rainy season (i.e., prior to the first storm event) and would be combined with other concurrent field monitoring activities to avoid additional cost.

It is anticipated this task will be completed through the year and final evaluation will be conducted on an annual basis after the close of each water year and in concurrence with preparation of the annual report. Annual observations and findings will be documented in a short technical memorandum and provided in electronic format to UVRGA.

### *Task 1c Assumptions and Deliverables*

- Desktop analysis will be completed annually after the close of each water year. Precise timing will be determined based on the updated availability of *GDEPulse* data and completion of groundwater level data processing activities (completed by Rincon as Task 1d below) but is assumed to be provided to UVRGA by November 30<sup>th</sup>.
- Rincon will use TNC's source code to access NDVI/NDMI data if *GDEPulse* is not updated by October 31<sup>st</sup>. It is assumed this additional effort would require up to 6 hours.
- Aerial drone imagery collected by Rincon staff during concurrent monitoring activities will be incorporated into the desktop analysis when available.
- GDE Pulse and groundwater level data will be compiled and graphically presented in a short technical memorandum (two to three pages). Raw data, satellite imagery, and aerial photographs will be provided as an electronic attachment to the technical memorandum.

### **Task 1d. Groundwater Level Monitoring for Water Years 2022 and 2023**

In accordance with GSP Section 5.3, Rincon will complete groundwater level monitoring activities for the 2022 and 2023 water years (through September 30, 2023). All work will be performed under the supervision of a licensed professional geologist or engineer and will be completed in accordance with UVRGA's *Monitoring and Data Collection Protocols and Data Quality Control Review Procedures*.

### **Semi-Annual Data Retrieval and Routine Pressure Transducer Maintenance**

Rincon will conduct monitoring activities to collect manual water level measurements, download data from pressure transducers located at each monitoring well, and complete light maintenance activities at each monitoring well head and pressure transducer. The first semi-annual event will occur in late May or early June, and the second event will occur in early-to-mid November.

This task includes mobilization and demobilization activities, use of field equipment and vehicles, as well as data management of the manual water level measurements and pressure transducer data. Rincon will contact UVRGA prior to the groundwater monitoring events to confirm schedules and access. In addition, Rincon will notify well owners to coordinate access and to request data from owner-operated monitoring systems. Following each event, Rincon will also provide a post-event summary to update UVRGA on our team's progress and discuss any project needs.



## Semi-Annual Data Deliverable Memorandum

For each data retrieval event, Rincon will provide a letter report to briefly summarize groundwater level monitoring activities and notable observations. This will include a map and table of monitoring locations, as well as figures presenting groundwater level (depth-to-water) and elevation (Above Mean Sea Level). Appendices will be provided to present field data sheets, raw transducer data, and the processed data spreadsheet.

Following the first semi-annual event, a draft letter report will be provided to UVRGA by June 20<sup>th</sup> to allow for review and edits prior to final submittal by July 1<sup>st</sup>. Following the second event, a draft letter report will be provided to UVRGA by November 30<sup>th</sup> to allow for review and edits prior to final submittal by December 15<sup>th</sup>.

## Pressure Transducer Procurement and Installation

Rincon will purchase, program, and deploy transducers at additional groundwater monitoring wells, if requested by UVRGA. We anticipate one field staff can visit new groundwater monitoring wells to safely install transducers. This task includes cost estimates for pressure transducers and hardware, as well as time for ordering and acquiring this equipment.

### *Task 1d Assumptions and Deliverables*

- UVRGA will obtain access agreements for additional groundwater monitoring locations prior to Rincon's installation of new pressure transducers and/or commencement of monitoring activities.
- Groundwater level monitoring will require up to 2 hours for mobilization and access coordination, up to 6 hours for field monitoring activities, and up to 2 hours per event for data management per event.
- Semi-annual reporting activities will require up to 22 hours. This includes draft submittal to UVRGA and up to one round of revisions. Edits and comments will be provided in tracked changes one week prior to final deliverable due date for the semi-annual reports.
- Pressure transducer and equipment procurement, programming, and deployment will require up to 12 hours.

## Cost Estimates

**Table 1** presents cost estimates based on the level of effort and assumptions described above. To ensure appropriate budget for these tasks, we recommend establishing a 10 percent contingency to accommodate unforeseen circumstances that may arise during this program. Rincon will bill on a time materials basis in accordance with our fee schedule provided as Exhibit B in our Master Services Agreement with UVRGA.

**Table 1. Estimated Costs for Water Years 2021 and 2022**

Tasks	Labor Cost	Direct Expense	Hours	Estimated Cost
Task 1a. Camino Cielo stream Flow Monitoring for Water Year 2022 and 2023	\$23,700	\$2,450	188	\$26,150
Task 1b. Visual Stream Monitoring for Water Year 2022 and 2023	\$22,000	\$3,400	158	\$25,400
Task 1c. Riparian GDE Monitoring for Water Years 2022 and 2023	\$11,950	\$-	86	\$11,950
Task 1d. Groundwater Level Monitoring for Water Years 2022 and 2023	\$17,000	\$600	133	\$17,600
Optional Task 1d. Pressure Transducer Procurement and Installation*	\$1,650	\$1,100	12	\$2,750*

\* - Pressure transducer procurement and installation will be performed on an as needed basis and cost is provided as a unit rate. This cost estimate is not included in the primary Task 1d cost estimate.

## Authorization and Schedule

We are prepared to begin this assignment following your written authorization in accordance with our current Master Services Agreement dated August 18, 2020, with UVRGA. Our team is prepared to begin work on this assignment immediately and would welcome a kickoff meeting with you at your earliest convenience to discuss project specific details and schedules.

We sincerely appreciate your consideration of Rincon Consultants for this project. Please do not hesitate to contact us if you have questions about this proposal.

Sincerely,  
**Rincon Consultants, Inc.**

Kiernan Brtalik, CPSWQ, QSD/P  
 Project Manager  
 Phone: 805-644-4455 x45  
 Email: [kbrtalik@rinconconsultants.com](mailto:kbrtalik@rinconconsultants.com)

Jennifer Haddow, PhD  
 Vice President/Principal  
 Phone: 805-644-4455 x44  
 Email: [jhaddow@rinconconsultants.com](mailto:jhaddow@rinconconsultants.com)

## Statement of Work Work Order No. 6: Aquatic GDE Monitoring Workplans

**To:** Rincon Consultants, Inc.  
180 North Ashwood Avenue  
Ventura, California 93003  
Attention: Kiernan Brtalik  
Email: kbrtalik@rinconconsultants.com

**From:** Upper Ventura River Groundwater Agency  
202 W. El Roblar Dr., Ojai, California 93023  
Attention: Bryan Bondy  
Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

In accordance with our Master Services Agreement (“**MSA**”) dated August 18, 2020, the following Statement of Work (“**SOW**”) is entered into by Upper Ventura River Groundwater Agency (“**Customer**”) and Rincon Consultants, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

### GENERAL NATURE OF SERVICES:

Develop monitoring aquatic GDE monitoring plans for the Confluence Aquatic GDE Area and Foster Park Aquatic GDE Area.

Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

Provider shall ensure all work is performed in accordance with UVRGA’s adopted procedures and permits obtained by UVRGA and the Groundwater Sustainability Plan.

**SCOPE OF SERVICES:** Please see attached proposal.

**COMPLETION DATE:** December 31, 2022

**COMPENSATION AND PAYMENT:** Time and material services, not-to-exceed \$20,100 without prior written authorization.

Contingency: An additional 10% in the amount of \$2,010 is reserved for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

Labor Rates are pursuant to MSA.

### PAYMENT TERMS

Payments shall be due:

- ☐ upon the completion of the SOW  
☒ as follows: Per MSA terms.

### ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the relationship between the parties with respect to the SOW.

**ACCEPTED AND AGREED:**

<b>“PROVIDER”</b> Rincon Consultants, Inc.	<b>“CUSTOMER”</b> UPPER VENTURA RIVER GROUNDWATER AGENCY
By:	By:
Print Name: Jennifer Haddow	Print Name: Bryan Bondy
Title: Principal-in-Charge	Title: Executive Director
Date:	Date:



**Rincon Consultants, Inc.**

180 North Ashwood Avenue  
Ventura, California 93003

805 644 4455 OFFICE AND FAX

info@rinconconsultants.com  
www.rinconconsultants.com

February 4, 2022  
Project No: 20-10008

Attn: Bryan Bondy, Executive Director and GSP Manager  
Upper Ventura River Groundwater Agency  
202 West El Roblar Drive  
Ojai, California 93023  
Via Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

**Subject: Work Order Request #6: Groundwater Sustainability Plan Workplan Development Services**

Dear Mr. Bondy:

Rincon Consultants, Inc. (Rincon) is providing the following scope of work as work order request number 6 to develop workplans for the Upper Ventura River Groundwater Agency (UVRGA) Groundwater Sustainability Plan (GSP). As discussed with the UVRGA, we understand the following services are being requested:

- **Task 1. Workplan Development** (*draft plans by May 2022*)
  - Task 1a. Prepare the Confluence Aquatic GDE Monitoring Workplan
  - Task 1b. Prepare the Foster Park Aquatic GDE Monitoring Workplan

The following scope of work presents the anticipated level of effort and estimated costs based on work previously completed during the 2021 water year (October 1, 2020 – September 30, 2021), as well as the planning level approach and costs developed earlier in 2021 for budget estimates incorporated into the GSP.

## Task 1. Workplan Development

### Task 1a. Prepare the Confluence Aquatic GDE Monitoring Workplan

In accordance with GSP Sections 4.9, 5.8, and 6.7, Rincon will prepare a workplan to address the existing data gap related to potential impacts occurring in the Confluence Aquatic GDE related to depletion of interconnected surface water. While numerical model results indicate pumping-related depletion of surface water may be significant during dry conditions (i.e., water years with low precipitation), a data gap exists in regard to impacts to instream habitat and aquatic species. To address this data gap, Rincon will develop the workplan with specific schedule and field methods that will include routine visual observations, reconnaissance-level field surveys, and in-situ water quality and flow measurements.

### Task 1b. Prepare the Foster Park Aquatic GDE Monitoring Workplan

In accordance with GSP Section 5.8, Rincon will prepare a workplan for monitoring to answer questions regarding potential GDE impacts related to groundwater levels and interconnected surface water flow. The workplan will outline the specific schedule, field methods and data interpretation/evaluation methodology. As part of workplan development, Rincon will coordinate with UVRGA to seek input from





the City and other entities in the Basin to prevent duplication of efforts and to build greater confidence in the data collected and conclusions made from those data.

### *Task 1a and 1b Assumptions and Deliverables*

- Each workplan will be developed with close coordination with UVRGA and other stakeholders, including one kickoff meeting with UVRGA to discuss specific workplan elements and up to two meetings to discuss stakeholder input.
- A draft workplan will be submitted to UVRGA in Microsoft Word format two weeks prior to the UVRGA May 2022 Board of Directors meeting. Edits and comments will be provided in tracked changes two weeks prior to the UVRGA June 2022 Board of Directors meeting.
- A final workplan will be provided one-to-two weeks prior to the UVRGA June 2022 Board of Directors meeting.
- Each workplan will require up to two rounds of revision and will be delivered in Microsoft Word and PDF format.

## Cost Estimates

**Table 1** presents cost estimates based on the level of effort and assumptions described above. To ensure appropriate budget for these tasks, we recommend establishing a 10 percent contingency to accommodate unforeseen circumstances that may arise during this program. Rincon will bill on a time materials basis in accordance with our fee schedule provided as Exhibit B in our Master Services Agreement with UVRGA.

**Table 1. Estimated Costs**

Tasks	Labor Cost	Direct Expense	Hours	Estimated Cost
Task 2a. Prepare the Confluence Aquatic GDE Monitoring Workplan	\$10,050	\$-	67	\$10,050
Task 2b. Prepare the Foster Park Aquatic GDE Monitoring Workplan	\$10,050	\$-	67	\$10,050



## Authorization and Schedule

We are prepared to begin this assignment following your written authorization in accordance with our current Master Services Agreement dated August 18, 2020, with UVRGA. Our team is prepared to begin work on this assignment immediately and would welcome a kickoff meeting with you at your earliest convenience to discuss project specific details and schedules.

We sincerely appreciate your consideration of Rincon Consultants for this project. Please do not hesitate to contact us if you have questions about this proposal.

Sincerely,  
**Rincon Consultants, Inc.**

A handwritten signature in blue ink, appearing to read "K. Brtalik".

Kiernan Brtalik, CPSWQ, QSD/P  
Project Manager  
Phone: 805-644-4455 x45  
Email: [kbrtalik@rinconconsultants.com](mailto:kbrtalik@rinconconsultants.com)

A handwritten signature in blue ink, appearing to read "Jennifer Haddow".

Jennifer Haddow, PhD  
Vice President/Principal  
Phone: 805-644-4455 x44  
Email: [jhaddow@rinconconsultants.com](mailto:jhaddow@rinconconsultants.com)

## Statement of Work

### Work Order No. 7: Stream Gage and Monitoring Well Planning

**To:** Rincon Consultants, Inc.  
180 North Ashwood Avenue  
Ventura, California 93003  
Attention: Kiernan Brtalik  
Email: kbrtalik@rinconconsultants.com

**From:** Upper Ventura River Groundwater Agency  
202 W. El Roblar Dr., Ojai, California 93023  
Attention: Bryan Bondy  
Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

In accordance with our Master Services Agreement (“**MSA**”) dated August 18, 2020, the following Statement of Work (“**SOW**”) is entered into by Upper Ventura River Groundwater Agency (“**Customer**”) and Rincon Consultants, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

#### GENERAL NATURE OF SERVICES:

Planning support for one new stream gage and three monitoring wells, including stream gage siting and design, watercourse permitting, CEQA review, and CEQA notice of exemption preparation.

Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

Provider shall ensure all work is performed in accordance with UVRGA’s adopted procedures and permits obtained by UVRGA and the Groundwater Sustainability Plan.

**SCOPE OF SERVICES:** Please see attached proposal.

**COMPLETION DATE:** September 30, 2023

**COMPENSATION AND PAYMENT:** Time and material services, not-to-exceed \$15,050 without prior written authorization.

Contingency: An additional 10% in the amount of \$1,500 is reserved for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

Labor Rates are pursuant to MSA.

#### PAYMENT TERMS

Payments shall be due:

- ☐ upon the completion of the SOW  
☒ as follows: Per MSA terms.

#### ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the relationship between the parties with respect to the SOW.

**ACCEPTED AND AGREED:**

<b>"PROVIDER"</b> Rincon Consultants, Inc.	<b>"CUSTOMER"</b> UPPER VENTURA RIVER GROUNDWATER AGENCY
By:	By:
Print Name: Jennifer Haddow	Print Name: Bryan Bondy
Title: Principal-in-Charge	Title: Executive Director
Date:	Date:



**Rincon Consultants, Inc.**

180 North Ashwood Avenue  
Ventura, California 93003

805 644 4455 OFFICE AND FAX

info@rinconconsultants.com  
www.rinconconsultants.com

February 4, 2022  
Project No: 20-10008

Attn: Bryan Bondy, Executive Director and GSP Manager  
Upper Ventura River Groundwater Agency  
202 West El Roblar Drive  
Ojai, California 93023  
Via Email: [bbondy@uvrgroundwater.org](mailto:bbondy@uvrgroundwater.org)

**Subject: Work Order Request #7: Groundwater Sustainability Plan Monitoring Well and Stream Gage Planning Support**

Dear Mr. Bondy:

Rincon Consultants, Inc. (Rincon) is providing the following scope of work as work order request number 7 for monitoring well and stream gage planning support for the Upper Ventura River Groundwater Agency (UVRGA) Groundwater Sustainability Plan (GSP). As discussed with the UVRGA, we understand the following services are being requested:

- **Task 1. Monitoring Well and Stream Gage Planning Support** *(complete by September 30, 2023)*
  - Task 1a. Confluence Area Stream Gage Planning
  - Task 1b. New Monitoring Wells Planning

The following scope of work presents the anticipated level of effort and estimated costs based on work previously completed in 2020 under work order number 1, work completed during the 2021 water year (October 1, 2020 – September 30, 2021), as well as the planning level approach and costs developed earlier in 2021 for budget estimates incorporated into the GSP.

## Task 1. Stream Gage and Monitoring Well Planning Support

For the purposes of this scope of work and cost estimate, it is assumed environmental planning and permitting activities will be limited to completion of required documentation for California Environmental Quality Act (CEQA) and facilitation of County of Ventura encroachment and groundwater monitoring well permits. As described in Rincon's letter report dated August 29, 2020 ("*Analysis of Permits and Estimated Costs for Permit Acquisition, Stream Gage Equipment, and Groundwater Monitoring*"), additional agency permits may be required if well drilling, as well as improvement of access roads or operation of equipment occurs in the jurisdictional areas of the riverbed and associated riparian habitat.

### Task 1a. Confluence Area Stream Gage Planning

Rincon will site and design the stream gage monitoring location(s) that will be installed within the San Antonio Creek and Ventura River confluence area to monitor surface water flow. This location will be sited and designed specifically to assess the characteristics of groundwater-surface water interaction during the baseline recession period (approximately May through October). We understand UVRGA is



particularly interested in monitoring surface flow immediately upstream and downstream of the San Antonio Creek confluence.

To complete this task, Rincon will evaluate site-specific considerations that drive the overall stream gaging approach. For example, physical and biological components such as river substrate, geometry, and vegetation will affect the precise location of flow monitoring equipment and the ability to maintain an accurate rating curve. To address these types of considerations, our evaluation will include a site reconnaissance, analysis of specific gaging approaches and equipment, a cost benefit analysis of the stream gaging alternatives, and the ability to maintain accurate stage discharge measurements.

## Permitting

Due to critical habitat and potential for listed species Rincon anticipates an approach that consists of the installation and operation of stream gaging equipment that avoids modifying the active channel. In addition to permits from California Department of Fish and Wildlife (CDFW) and Regional Water Quality Control Board, installation of equipment in the active channel could trigger significant permit requirements from other resource agencies. Instead of altering the active channel, stream gaging equipment will be attached to boulders, substrate, or existing structures.

While not anticipated, an encroachment permit to access County rights-of-way could be required to access stream gaging locations that fall within County jurisdiction. If required, Rincon would prepare and apply for a "Watercourse Permit (no ROW): minimal impact on channel" to conduct stream gaging activities. While it is anticipated fees would be waived for UVRGA, Rincon would pay permit fees on UVRGA's behalf to avoid any project delays, if fees are not waived. We anticipate permit fees will not exceed \$725 and will coordinate with UVRGA to authorize any amount over this expected cost.

### *Task 1a Assumptions and Deliverables*

- Rincon will conduct a desktop review of potential stream gaging locations and discuss candidate locations with UVRGA prior to completing a site reconnaissance.
- Site reconnaissance activities will be completed in one field visit to assess optimal gaging locations based on access, safety, and standard stream gaging requirements.
- The final location and design of the stream gaging location will be provided to UVRGA in approximately a three-page letter report that includes a map and photographs of the stream gaging location(s) and a schematic of the stream gage design(s).
- A draft of the letter report will be provided to UVRGA by August 30, 2023, and we anticipate one round of revisions to finalize.

### *Task 1b. New Monitoring Wells Planning*

Rincon will support the environmental planning and permitting activities for three new monitoring wells. It is understood these monitoring wells will be located outside of CDFW jurisdictional areas and in a manner that avoids the need for a Lake/Streambed Alteration Agreement (LSAA). If monitoring wells are planned to occur within these areas, Rincon could provide additional regulatory permitting support to consultation with CDFW and coverage under a LSAA for additional costs of up to approximately \$25,000.



## Notice of Exemption

Rincon anticipates the three new groundwater monitoring wells (i.e., proposed project) will qualify for Class 3, Class 4, and/or Class 6 Categorical Exemptions pursuant to Sections 15303, 15304, and 15306 of the CEQA Guidelines. Section 15303 applies to the construction and location of limited numbers of new, small facilities or structures; Section 15304 applies to minor public or private alterations in the condition of land, water, and/or vegetation which do not involve removal of healthy, mature, scenic trees except for forestry or agricultural purposes; and Section 15306 applies to basic data collection, research, experimental management, and resource evaluation activities which do not result in a serious or major disturbance to an environmental resource. We assume avoidance and minimization measures can be developed and incorporated into the project such that no significant environmental impacts would occur as a result of the project. Accordingly, Rincon will prepare a Notice of Exemption (NOE) for the proposed project pursuant to Sections 15303, 15304, and 15306 of the CEQA Guidelines. The NOE will be accompanied by a graphic depicting the locations of the well sites. Rincon will submit an electronic copy of the NOE for one round of review by UVRGA in PDF and/or Word format.

## Categorical Exemption Memorandum

To document the compliance of the project with the Class 3, 4, and 6 Categorical Exemption categories, Rincon will prepare a memorandum to accompany the NOE, which briefly describes the compliance of the project with the requirements of CEQA Guidelines Sections 15303, 15304, and 15306. The memorandum will also address project compliance with CEQA Guidelines Section 15300.2, which contains limitations on the use of Categorical Exemptions in certain circumstances. We do not expect any of the exceptions to the use of a Categorical Exemption to apply to the proposed project. Should one of the exceptions (in particular, a significant effect on the environment due to unusual circumstances due to the project's proximity to the Ventura River) prove applicable during the course of our initial site investigation, we will contact UVRGA immediately to discuss the appropriate path forward. Rincon will submit an electronic copy of the Categorical Exemption memorandum for review by UVRGA in PDF and/or Word format. No field work will be conducted as part of this scope of work.

## County of Ventura Well Permit

A Well Permit will be required for each monitoring well location (\$455 per parcel), which allows for up to four wells/borings on each parcel, with the ability to add additional wells located on the parcel for a nominal fee. Rincon will complete required documents and forms to apply for these permits and pay fees on UVRGA's behalf to avoid any project delays.

### *Task 1b Assumptions and Deliverables*

- Rincon will complete required CEQA documentation only, including an NOE and Categorical Exemption Memorandum.
- Rincon will submit the NOE and Categorical Exemption memorandum in PDF and/or Microsoft Word format for review by UVRGA for up to one round of review.
- Up to three County well permits will be acquired as part of this task.
- If additional permitting support for coverage under a LSAA is required, Rincon will complete this service for additional estimated budget of up to approximately \$25,000.
- Any discharges of groundwater anticipated to be encountered during monitoring well construction and development will not be permitted under this task. Note that if water cannot be hauled off site



and disposed properly, a general waste discharge requirement (WDR) permit from the Regional Water Quality Control Board will be required to discharge water to land or surface water.

- CEQA documentation and associated review periods will be completed by September 30, 2023.

## Cost Estimates

**Table 1** presents cost estimates based on the level of effort and assumptions described above. To ensure appropriate budget for these tasks, we recommend establishing a 10 percent contingency to accommodate unforeseen circumstances that may arise during this program. Rincon will bill on a time materials basis in accordance with our fee schedule provided as Exhibit B in our Master Services Agreement with UVRGA.

**Table 1. Estimated Costs**

Tasks	Labor Cost	Direct Expense	Hours	Estimated Cost
Task 1a. Confluence Area Stream Gage Planning	\$13,300	\$1,750	90	\$15,050
Task 1b. New Monitoring Wells Planning				

## Authorization and Schedule

We are prepared to begin this assignment following your written authorization in accordance with our current Master Services Agreement dated August 18, 2020, with UVRGA. Our team is prepared to begin work on this assignment immediately and would welcome a kickoff meeting with you at your earliest convenience to discuss project specific details and schedules.

We sincerely appreciate your consideration of Rincon Consultants for this project. Please do not hesitate to contact us if you have questions about this proposal.

Sincerely,

**Rincon Consultants, Inc.**

Kiernan Brtalik, CPSWQ, QSD/P

Project Manager

Phone: 805-644-4455 x45

Email: [kbrtalik@rinconconsultants.com](mailto:kbrtalik@rinconconsultants.com)

Jennifer Haddow, PhD

Vice President/Principal

Phone: 805-644-4455 x44

Email: [jhaddow@rinconconsultants.com](mailto:jhaddow@rinconconsultants.com)