

**UPPER VENTURA RIVER GROUNDWATER AGENCY  
MINUTES OF REGULAR MEETING JULY 8, 2021**

The Board meeting was held via teleconference, in accordance with California Executive Order N-25-20 (Zoom Meeting ID 915 5152 8503 Passcode: 967638). Directors present were Bruce Kuebler, Larry Rose, Susan Rungren, Emily Ayala, Pete Kaiser, Glenn Shephard, and Diana Engle. Also present: Executive Director Bryan Bondy, Agency Counsel Steven O’Neill, and Administrative Assistant Maureen Tucker.

**1) CALL TO ORDER**

Chair Engle called the meeting to order at 1:01 p.m.

**2) PLEDGE OF ALLEGIANCE**

Executive Director Bondy led the Pledge of Allegiance.

**3) ROLL CALL**

Executive Director Bondy called roll.

Directors present: Bruce Kuebler, Larry Rose, Susan Rungren, Pete Kaiser, Glenn Shephard, Diana Engle, and Emily Ayala

Directors absent: None

Public: Burt Handy, Mary Bergen, Jennifer Tribo, Steve Slack, and Claire Archer

**4) APPROVAL OF AGENDA**

Chair Engle asked for any proposed changes to the agenda. No changes were suggested.

Director Rungren moved agenda approval. Director Ayala seconded the motion.

Roll Call Vote:    B. Kuebler – Y            L. Rose – Y            D. Engle - Y  
                             S. Rungren – Y            G. Shephard – Y        P. Kaiser– Y        E. Ayala - Y

Director Absent: none

Noes: None.

**5) PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chair Engle asked for any public comments on items not appearing on the agenda.

No public comments were offered.

**6) CONSENT CALENDAR**

**a. Approve Minutes from June 10, 2021 Regular Board Meeting**

**b. Approve Financial Report for June 2021**

Director Rose moved approval of the consent calendar. Director Shephard seconded the motion.

Roll Call Vote:    B. Kuebler – Y            L. Rose – Y            D. Engle - Y  
                          S. Rungren – Y            G. Shephard – Y       P. Kaiser – Y       E. Ayala - Y

Director Absent:

Noes: None.

**7) DIRECTORS ANNOUNCEMENTS**

**a. Directors may provide oral reports on items not appearing on the agenda.**

**b. Directors shall report time spent on cost-sharing eligible activities for the 2017 Proposition 1 Sustainable Groundwater Management Planning (SGWP) Grant.**

Director Kuebler: No announcement. No time to report.

Director Rungren: No announcement. No time to report.

Director Rose: No announcement. No time to report.

Director Shephard: Construction is underway on the Santa Ana Blvd. bridge replacement project. No time to report.

Director Kaiser: No announcement. No time to report.

Director Engle: No announcement. No time to report.

Director Ayala: No announcement. No time to report.

**8) EXECUTIVE DIRECTOR'S REPORT**

Executive Director Bondy briefly reviewed the written staff report with the Board.

No discussion.

Public comments: None

**9) ADMINISTRATIVE ITEMS**

**a. Agency Officer Appointment**

The board discussed officer appointments for the period of July 1, 2021 through June 30, 2022. Director Engle said she would be happy to continue serving as Chair if that was agreeable to the other directors. Director Kuebler said he would be happy to continue serving as Vice-Chair. Director Kuebler asked Director Kaiser if he is willing to serve as Secretary because the position has been filled by the Casitas MWD director in the past. Director Kaiser agreed.

No public comments were offered.

Director Kuebler moved to appoint Director Diana Engle as Chair, Director Bruce Kuebler as Vice-Chair, and Director Pete Kaiser as Secretary. Director Rungren seconded the motion.

Roll Call Vote:    B. Kuebler – Y            L. Rose – Y            D. Engle - Y  
                          S. Rungren – Y            G. Shephard – Y        P. Kaiser – Y        E. Ayala - Y

Director Absent: none

Noes: None.

**b. Authorized Check Signers**

Executive Director Bondy explained that there is only one check signer due to the departure of former Director Hajas. Current Agency policy is for checks to be signed by two directors. He explained that Director Kuebler suggested modifying the bylaws so that any two member directors can sign checks instead of any two officers. This would increase the number of eligible check signers providing more flexibility during vacations, etc. Executive Director Bondy said adopting Resolution 2021-03 would make this change. He added that Resolution 2021-04 also needs to be adopted to provide required documentation to the bank when adding directors to the Agency’s account.

Director Kaiser moved adoption of Resolution 2021-03. Director Rose seconded the motion.

Roll Call Vote:    B. Kuebler – Y            L. Rose – Y            D. Engle - Y  
                          S. Rungren – Y            G. Shephard – Y        P. Kaiser – Y        E. Ayala - Y

Director Absent:

Noes: None

Public comments: None

The board discussed Resolution 2021-04. Executive Director Bondy said that any member directors who are not willing to be check signers should be removed from the draft resolution because the bank will not approve anyone until everyone completes the onboarding form. He said Director Engle had concerns in the past. The Board discussed striking Director Engle from the resolution.

Director Kuebler moved adoption of Resolution 2021-04 without Director Engle. Director Shephard seconded the motion.

Roll Call Vote:    B. Kuebler – Y                    L. Rose – Y                    D. Engle - Y  
                              S. Rungren – Y                    G. Shephard – Y                P. Kaiser – Y                E. Ayala - Y

Director Absent: None

Noes: None

Public Comments: None

Director Kuebler said he wants to get Resolution 2021-04 to bank as soon as possible. Executive Director Bondy said he will add “for” on the resolution signature blocks so that Steven O’Neill can sign on behalf of Keith Lemieux in his absence.

## **10. GSP ITEMS**

### **a. Groundwater Sustainability Plan Update (Grant Category (d); Task 11: GSP Development and Preparation)**

Executive Director Bondy briefly reviewed the written staff report with the Board. He added that the complete preliminary draft GSP is now available on the website.

No discussion.

Public comments: None

### **b. Preliminary Draft Groundwater Sustainability Plan Review (Grant Category) (d); Task 11: GSP Development and Preparation**

Executive Director Bondy explained that the purpose of the item is to obtain Board feedback on the Preliminary Draft GSP Executive Summary and Sections 1 through 3. He added that the July 22 and 29 special Board meetings are scheduled to obtain feedback on Sections 4 through 7. Once the Board is finished providing feedback on the preliminary draft GSP, a revised draft will be issued, and a 60-day comment period will begin. To stay on schedule, the 60-day comment period must begin in early to mid-August.

The Board discussed sections 1 through 3 of the preliminary draft GSP. Executive Director Bondy captured the comments, which are summarized in the table attached to these minutes. During the discussion, Executive Director Bondy showed a draft video animation of the basin that illustrates the water table and streamflow relationships. He said that the video will be posted to the website and included in the next draft of the GSP as still shots with a link to the website for the full video.

Public comments:

Alternate Director Mary Bergen said she really likes video.

Director Ayala asked about the deadline for Board member comments. Executive Director Bondy requested comments no later than last week of July.

## 11. COMMITTEE REPORTS

### a. Ad Hoc Stakeholder Engagement Committee

Director Rose said there is nothing to report.

Public comments: None.

## 12. FUTURE AGENDA ITEMS

None.

13. **ADJOURNMENT** – The meeting was adjourned at 3:15 p.m.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B.Kuebler\_\_\_\_ D.Engle\_\_\_\_ P. Kaiser\_\_\_\_ S.Rungren\_\_\_\_ G.Shephard\_\_\_\_ E.Ayala\_\_\_\_ L.Rose\_\_\_\_

Attachment to Minutes of UVRGA Board Meeting, July 8, 2021  
Board Comments on Preliminary Draft GSP

Date	Comment
7/8/2021	Section 1 - briefly describe regulatory boxes
7/8/2021	Add a callout box with diagram/cartoon to show interconnection and depletion concepts
7/8/2021	Discussion of springs vs daylighting groundwater in Ventura River (ES and other locations) - seeking consistency in terminology. Springs may be confusing to some readers.
7/8/2021	Need to define term "conjunctive use"
7/8/2021	Section 3.1.1.3 Imported Water: add sentence or two about CMWD plans related to imported water
7/8/2021	Section 3.3.1.1 and elsewhere(?) - discussion of historical demands and supplies is hard to follow and not clear. Specifically, need to clarify when talking about CMWD retail deliveries vs agency-wide.
7/8/2021	Animation - river is blending in - hard to see - consider changing color or making thicker.
7/8/2021	Animation - add weblink in GSP and create an appendix with still shots at various points in time. Create a video and do the same with pumping turned on.
7/8/2021	Water budget figures legends - group inflows under an "Inflow" heading and same for outflows.
7/8/2021	Water budget historical/current figures vertical line separating historical and current is not vertical
7/8/2021	Figure 3.2-03 explain what "?" means in legend
7/8/2021	Figure 3.2-05 explain what reference point is
7/8/2021	Figure 3.2-05 and hydrograph appendix - add horizontal line showing riverbed elevation at location on river directly east or west of the well.
7/8/2021	Figure 3.2-08 - purple bars need to be explained in the legend. Why is the 2016 bar purple (all other >0 bars are blue)?
7/8/2021	Possible confusion about the term depletion - natural versus pumping depletion. Suggest using "groundwater pumping related depletion" everywhere the term "depletion" is used.