

**UPPER VENTURA RIVER GROUNDWATER AGENCY  
MINUTES OF REGULAR MEETING DECEMBER 12, 2019**

The Board meeting was held at the Ventura River Water District Conference Room, 409 Old Baldwin Road, Ojai, CA 93023. Directors present were: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren (arrived 1:10 pm), Glenn Shephard and Angelo Spandrio. Also present were: Executive Director and GSP Project Manager Bryan Bondy (arrived 1:10 pm) and Agency Administrator Summer Ward. The following members of the public were present: Bert Rapp (Alternate Director), John Mundy, and Ben Pitterle.

- 1) **CALL TO ORDER AND ROLL CALL** – Chairperson Diana Engle called the meeting order at 1:05 P.M.
- 2) **PLEDGE OF ALLEGIANCE** – Led by Chairperson Diana Engle.
- 3) **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**  
No Public Comments
- 4) **APPROVAL OF AGENDA** – No changes were proposed.
- 5) **CONSENT CALENDAR**
  - a. **Approve Minutes from November 14, 2019**
  - b. **Approve Financial Report for November 2019**

Director Kuebler noted recommended revisions to the minutes, including item 3 remove public comment; Item 6b change 65% to 67%; Item 9a, motion should reflect approval of updates and implementation.

Director Engle noted grammatical errors, recommended corrections provided to Ms. Ward.

Director Spandrio made the motion to approve the Consent Calendar, including recommended revisions to the November 14, 2019 minutes. Director Rose seconded the motion.

No public comments.

The Board requested to receive the draft minutes prior to issuance of the next Board meeting agenda packet for review.

Ayes: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren and Angelo Spandrio.

Noes: None.

- 6) **DIRECTOR ANNOUNCEMENTS**
  - a. **Directors may provide oral reports on items not appearing on the agenda.**
  - b. **Directors shall report time spent on cost-share eligible activities for the 2017 Proposition 1 Sustainable Groundwater Management Planning (SGWP) Grant.**

Director Kuebler: Attended a Ventura River Watershed Council (VRWC), Ojai Basin Groundwater Management Agency meeting and two California Groundwater Resource Association events, a modeling webinar and dinner presentation by a DWR attorney. He also reported that the City of Ojai has indicated that the GSA can keep the City informed of SGMA issues via letters to the City Manager. Time: 30 minutes – Category D, Task 11 for plan updates.

Director Ayala: No announcements and no time to report.

Director Shepard: Cuyama GSA adopted their GSP and Fox Canyon is planning to adopt their GSPs tomorrow. No time to report.

Director Rungren: The City is required and will be sending notices to property owners regarding litigation on the Ventura River. Public meetings will be held to address questions and concerns related to the notices and the litigation. Dates and locations are published on the City's website. No time to report.

Director Rose: A meeting of the environmental representatives from the Ventura County GSAs was held, but Director Rose was unable to attend.. No time to report. Time: 1.5 hrs – Category B, Task 4, for the extraction memo.

Director Spandrio: No announcements and no time to report.

Director Engle: Attended same GRAC events as Director Kuebler. and the VRWC meeting. Director Engle shared the UVRGA GSP timeline with at the VRWC meeting. Time: 30 minutes – Kear Work Order Review.

## **7) EXECUTIVE DIRECTOR'S REPORT**

The Executive Director provided the following updates: Executive Director Bondy reminded Directors to use their @uvrgroundwater.org email addresses, if anyone has any technical issues please contact Ms. Ward.

Executive Director Bondy requested that any Agency correspondence received by Directors be forwarded to him for review. Recently two letters were received by a director from the City of Ventura's attorneys and forwarded directly to Ms. Ward with instructions for posting information that had not yet been reviewed by the Executive Director or counsel. The letters have been forwarded to counsel for review.

Executive Director Bondy reported that the Agency is actively talking to CPA firms for Treasurer and Bookkeeping support.

Chairperson Engle requested an update on the grant deliverable related to the extraction fee. Executive Director Bondy stated that he reviewed the Ad Hoc Committee's draft report. Director Rose stated that the committee is working on addressing the comments.

## **8) ADMINISTRATIVE ITEMS**

### **a. Regular Board Meeting Schedule for 2020**

Executive Director Bondy reviewed the staff report with the Board.

Chairperson Engle requested consideration of an evening meeting, in lieu of a mid-day for those that work full-time. There was not Board consensus on the request.

No Public Comment.

Director Spandrio made the motion to approve the second Thursday of the month, 1:00 P.M. as the Regular Board Meeting Schedule for 2020. Director Kuebler seconded the motion.

Ayes: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren, Glenn Shephard and Angelo Spandrio.

Noes: None.

**b. Approve Executive Director Travel Expenses for Meeting with DWR and SWRCB**

Executive Director Bondy reviewed the staff report and recommendation with the Board. Director Ayala recommended sharing information with OBGMA to reduce costs for both agencies. Executive Director Bondy said he would be happy to share information with OBGMA.

No Public Comments.

Director Rose made the motion to approve the staff recommendation. Director Ayala seconded the motion.

Ayes: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren, Glenn Shephard and Angelo Spandrio.

Noes: None.

**c. Amendment No. 1 to Kear Groundwater Work Order No. 6 for Additional Field Monitoring Services to Facilitate Analysis of Evapotranspiration and Basin Inflow**

Executive Director Bondy reviewed the staff report and recommendation with the Board. Director Kuebler asked for clarification on the increased frequency from 3 hours to 3 minutes, thought it was currently at 90 minutes. Executive Director Bondy stated that all monitoring devices will be changed to 3 minute intervals, regardless of current frequency. Director Kuebler asked when the data cut off will occur for the GSP. Executive Director Bondy replied that it will depend on completion of each section of the GSP.

Director Ayala stated that it will be important to coordinate between agencies with Kear Groundwater when water is being released from Matilija Dam, as it will affect the data.

Director Shephard stated that a bridge will be constructed at the Camino Cielo crossing prior to the Matilija Dam removal.

Chairperson Engle requested clarification on the data transmittal memo due December 31, 2021. Executive Director Bondy clarified that the work order amendment language is in red, which clarified the issue.

Public Comment:

Mr. Ben Pitterle of Santa Barbara Channelkeeper stated that he supports the collection of data and the relationship between evapotranspiration and the water budget, however, he believes there is substantial research showing evapotranspiration has minimal effect on daily changes in flow and water table elevations. He recommended carefully considering how much time is invested in analyzing evapotranspiration in the watershed.

Alternate Director Rapp is looking forward to analysis of the data.

Director Rose made the motion to approve the staff recommendation. Director Shephard seconded the motion.

Ayes: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren, Glenn Shephard and Angelo Spandrio.

Noes: None.

#### **9) GSP GRANT ELIGIBLE ITEMS (2 PM)**

##### **a. Kear Groundwater Work Order No. 7 for the Development of GSP Section 2.2.1. (Hydrogeologic Conceptual Model), Stakeholder Workshop, and Support for GSP Section 2.2.2. (Current and Historical Groundwater Conditions) and Quantitative Analysis Approach for the GSP – (Grant Category (d): Task 11: GSP Development and Preparation)**

Executive Director Bondy reviewed the staff report and recommendation with the Board. Chairperson Engle noted that the “General Nature of Services” section of Kear Groundwater Work Order No. 7 is the same as Work Order No. 6 Amendment No. 1. Executive Director Bondy will correct the language before executing the work order.

No Public Comments.

Director Rungren made the motion to approve both staff recommendations Director Kuebler seconded the motion.

Ayes: Bruce Kuebler, Emily Ayala, Diana Engle, Larry Rose, Susan Rungren, Glenn Shephard and Angelo Spandrio.

Noes: None.

#### **10) COMMITTEE REPORTS**

The Stakeholder Engagement Committee did not have a report to present, however, discussion was held regarding recommended content for a Winter newsletter update.

Director Ayala to draft a general update to include an overview of where the Agency is at along the GSP timeline and data needs of the agency (to be drafted by Executive Director Bondy). The draft newsletter will be sent to the Committee and Executive Director for publishing.

**11) ADJOURNMENT** – The meeting was adjourned at 2:19 pm. The next Regular Board is scheduled for January 9, 2020.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

B.Kuebler \_\_\_ D.Engle \_\_\_ A.Spandrio \_\_\_ S.Rungren \_\_\_ G.Shephard \_\_\_ E.Ayala \_\_\_ L.Rose \_\_\_