

**UPPER VENTURA RIVER GROUNDWATER AGENCY
MINUTES OF REGULAR MEETING JULY 12, 2018**

The Board meeting was held at Casitas Municipal Water Districts meeting room at 1055 Ventura Avenue, Oak View, CA 93022. Directors present were: Bruce Kuebler, Glenn Shephard, Diana Engle, Kevin Brown, Emily Ayala and Larry Rose. Director Mary Bergen was absent. Also present were: Executive Director Cece Vandermeer, Attorney Jena Acos, and GSP Project Manager Bryan Bondy. Public present were; Mike Hollebrands, Bert Rapp, Jennifer Tribo and Jordan Kear.

1) CALL TO ORDER- Chairperson Bruce Kuebler called the meeting to order at 1:00 P.M.

2) PLEDGE OF ALLEGIANCE – Led by Chairperson Bruce Kuebler.

3) PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA – None

4) CONSENT ITEMS

a. Approve Minutes from June 14, 2018

Director Engle moved to receive and file the June 14, 2018 minutes with the correction on Item 5 from “CMWD was criticized for its delay” to “CMWD was criticized by some audience members for a perceived delay “. Seconded by Director Brown.

Ayes: Bruce Kuebler, Diana Engle, Kevin Brown, Larry Rose and Emily Ayala. Shephard abstained because he was not in attendance at the June 14,, 2018 Board Meeting. Absent: Mary Bergen.

b. Approve Financial Report for June 2018

Vandermeer presented the Financial Report June 2018. Chair Kuebler motioned to approve the Financial Report for June 2018. Seconded by Director Shephard.

Ayes: Bruce Kuebler, Glenn Shephard, Diana Engle, Kevin Brown, Larry Rose and Emily Ayala.
Absent: Mary Bergen

c. Approve Outstanding Invoices for June 2018

Vandermeer presented the report on the June 2018 outstanding invoices for approval. Chair Kuebler stated that he thought that the outstanding invoices would be in the agenda packet for review. After brief discussion, Attorney Acos suggested that further discussion on the process for approval of checks and approval of warrants should be in Item 8(a) of the agenda. Chair Kuebler reported that he and Director Bergen reviewed the invoices prior to the board meeting and recommended approval. Director Shephard motioned to approve the outstanding invoices for June 2018. Seconded by Ayala.

Ayes: Bruce Kuebler, Glenn Shephard, Diana Engle, Kevin Brown, Larry Rose and Emily Ayala.
Absent: Mary Bergen

5) DIRECTOR ANNOUNCEMENTS

Director Brown reported that he briefed the Ventura City Council on potable water reuse and State Water Project interconnection and that Ventura is opposing DWR's proposed priority change for Lower Ventura River Basin from very low to medium.

Director Ayala reported that it is trying times for farmers and the last heat wave was hard on avocado trees and imposing additional fees at this time was not a good idea.

Director Shephard reported that the Watershed Protection District approved Casitas' 2018 SWP allocation to San Geronio Pass Water Agency.

Director Kuebler mentioned the SWRCB is seeking to consolidate one of Santa Barbara Channelkeeper's against it with two similar cases dealing with the Clean Water Act. Neither Ventura or Channelkeeper have amended their complaints.

6) GSP PROJECT MANAGER COMMENTS

Bryan Bondy reported that he met with Director Engle and Jordan Kear regarding GSP Task 2.2. Bondy contacted Lorraine Walter regarding helping to write the GSP and she declined. Regarding the Grant status, Bondy noted that he is working on schedules and budget updates and is basically waiting for DWR to begin negotiations on the agreement. It will probably take four to seven months before the grant agreement is finalized. Kuebler asked Bondy and Acos to review DWR's grant agreement in preparation for negotiations

7) GSP ACTION ITEMS

a. GSP Task 1- Data Quality Control Review (Time: 1:22 to 2:11 pm)

Bondy went over his staff report and stated that SGMA does not have QA & QC for data quality control and he would work with this document regarding how and where data quality control review fits into the GSP development process. The Board discussed the Draft UVRGA Data Quality Control Review Procedure. Director Engle noted that flow measurements can have significant variables so it is important to have good documentation and raw data should be an attachment to any flow report. A section should be included to describe how outside data will be evaluated, such as from labs, volunteers, and resource agencies. There was a question about whether data review prior to being entered in Data Management System would be public and Acos that it should occur at staff level. Selection of the data reviewed will be handled as part of GSP flow.

No public comments.

The Board directed staff to bring this item back to next board meeting for approval.

b. GSP Task 2.2- Update on Surface Water-Groundwater Study (a.k.a. Wet-Dry Interface Monitoring) (Time: 2:11 to 2:28 pm)

The Board received an update on the surface water – groundwater interface monitoring task.

On June 22, Director Engle, Bondy and Kear did a field visit to evaluate whether 24-hour or daytime high frequency surveys of the edge of surface flow would be done.

Directors supported Kear's approach to do a dawn to dusk survey to help identify diurnal variations in movement of the wet/dry interface. Kear plans to do the survey in the next two weeks. Kear reported he looked at the City of Ventura's proposed five additional monitoring wells and did a quick prioritization. Additional evaluations will be done.

No Public Comments

c. GSP Task 3.1 – Technical Advisory Committee Discussion (2:28 to 3:09 pm)

Bondy went through his staff report covering several options for an advisory committee. After discussion, there was no consensus on the timing and structure of such a committee. Directors will discuss the issues with their member agencies/stakeholders and the Board will have further discussions at the September meeting.

No public comment.

d. GSP Task 3.1 – Fee Consultant (3:09 to 3:15 pm)

Kuebler summarized the Ad Hoc Funding Options Committee work to select a consultant. Three proposals were evaluated and the Committee unanimously recommended hiring Hildebrand. Acos supported that. The contract would be between Brownstein and Hildebrand because of potential attorney client privilege issues. In response to a question from Director Engle, there will be no Brownstein markup for administering the contract.

No public comment.

(Jena to provide motion) Director Shephard motioned toSeconded by Brown.

Ayes: Bruce Kuebler, Glenn Shephard, Diana Engle, Kevin Brown, Larry Rose and Emily Ayala.
Absent: Mary Bergen.

8) OTHER ACTION ITEMS

a. Policy Re: Signature of Checks and Approval of Warrants

The Board discussed considered adopting Resolution 2018-4 Designating Check Signing Authority and Establishing Invoice Review Procedures.

Chair Kuebler asked if the board wanted to have the invoices included in the agenda packet. The consensus among directors was to not have the invoices included. Directors who have signing authority will review the invoices and the invoices would be available for review by any director if there are any questions.

No public comment.

Director Rose motioned to approve Resolution 2018-4 Designating Check Signing Authority and Establishing Invoice Review Procedures. Seconded by Engle.

Ayes: Bruce Kuebler, Glenn Shephard, Diana Engle, Kevin Brown, Larry Rose and Emily Ayala.
Absent: Mary Bergen.

b. Support Letter for Bureau of Reclamation Assistance

The Board considered a request from the City of Ventura for a letter from the Agency supporting the City's application for assistance to plan, design and construct an innovative water recycling project under the Title XVI Program.

Director Ayala requested businesses be added to the letter as benefitting. Director Rose expressed concern about treated water being exported from the Ventura River watershed. Kuebler offered to make those changes.

No public comment.

Director Rose motioned to approve the letter with the suggested changes to be made by Kuebler Seconded by Shephard.

Ayes: Bruce Kuebler, Glenn Shephard, Diana Engle, Larry Rose and Emily Ayala. Brown Abstained Absent: Mary Bergen.

Director Ayala excused herself and left the meeting at 3:35.

9) COMMITTEE REPORT

a. Ad Hoc Stakeholder Engagement Committee

Director Rose stated that the Ad Hoc Stakeholder Engagement Committee will be meeting July 16. He presented a matrix showing opportunities for stakeholder engagement throughout the GSP process.

10) EXECUTIVE DIRECTOR'S REPORT

- 11) **ADJOURNMENT** – The meeting was adjourned at 3:36 pm. The next regular Board meeting will be August 9, 2018 at 1:00 pm at the Casitas Municipal Water District Meeting Room, 1055 Ventura Ave., Oak View, CA 93022.

Action: _____

Motion: _____ 2nd: _____

B. Kuebler___ M. Bergen___ G. Shephard___ D. Engle___ K. Brown___
E. Ayala___ L. Rose___