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**BOARD OF DIRECTORS**

**UPPER VENTURA RIVER GROUNDWATER AGENCY**

**RESOLUTION NO. 2018-4**

**A RESOLUTION OF THE UPPER VENTURA RIVER GROUNDWATER AGENCY (AGENCY) DESIGNATING CHECK SIGNING AUTHORITY AND ESTABLISHING INVOICE REVIEW PROCEDURES**

**WHEREAS**, Article 7.2 of the Bylaws of the Agency requires the Board of Directors (Board) to approve all warrants and authorize issuance of checks in payment thereof; and,

**WHEREAS**, Article 4.4 authorizes the Board of the Agency to direct the actions of the Executive Director; and,

**WHEREAS**, Article 4.10 authorizes the Board of the Agency to hire and engage a consultant to serve as the GSP Project Manager for the purpose of assisting in the preparation and implementation of a Groundwater Sustainability Plan (GSP); and,

**WHEREAS**, the Agency executed a professional services agreement with Bondy Groundwater Consulting, Inc. on August 25, 2017 to perform the GSP Project Manager duties; and,

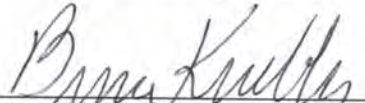
**WHEREAS**, the Board did thoroughly discuss and determine need for GSP Project Manager review of warrants for consultant and other GSP-related expenses at its July 12, 2018.

**NOW, THEREFORE**, the Board of Directors of the Upper Ventura River Groundwater Agency does hereby resolve, find, determine and order as follows:

Article 7.2 of the Bylaws is hereby repealed in its entirety and replaced as follows:

7.2 Signature of Checks and Approval of Warrants. The Chair, Vice-Chair, and Secretary shall have authority to sign checks on behalf of the Agency. Following GSP Project Manager review of all warrants for consultant and other GSP-related expenses, other than those warrants submitted by the GSP Project Manager, the Board shall approve all warrants and authorize issuance of checks in payment thereof. Two of the three board members with check signing authority shall review all of the GSP Project Manager's warrants prior to submitting them for Board approval. Checks for payment of utility bills, postage, payroll, payroll taxes, credit union collections, petty cash, emergency repairs, invoices subject to discount and interfund transfers, and similar payments may be disbursed prior to Board approval; such items shall be presented to the Board at its next meeting.

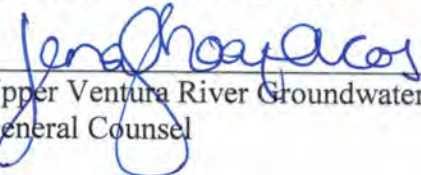
1 PASSED, APPROVED, AND ADOPTED this 12th day of July, 2018.

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3 Bruce Kuebler, Board Chair

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5 ATTEST:

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8 Cece Vandermeer  
9 Executive Director

10 APPROVED AS TO FORM

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12 \_\_\_\_\_  
13 Upper Ventura River Groundwater Agency  
14 General Counsel

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