**DRAFT AGENDA | Upper Ventura River GSA Formation Committee Meeting**

**Tuesday, March 8, 2016, 2:00 pm – 7:00 pm**

**Location Information**: Casitas Municipal Water District, 1055 Ventura Ave. Oak View, CA 93022

**Meeting Goals**

1. Review and adopt agreed upon edits to Articles 6.4 – Article 7, and Article 15 Liabilities
2. Review and Refine Decision Making and Budget Work Group Recommendations (Articles 9, 14, 5.2)
3. Review comments and final steps for Basin Boundary Modification Package
4. Review and confirm next steps
   1. Convene work groups on:
      1. Article 11 Bylaws and Non-Member Selection,
      2. GSA Board Selection, Appointment, Roles and Responsibilities Work Group
      3. Draft NOI Preparation

| **TIME** | **AGENDA ITEM** | **PRESENTER(S)** |
| --- | --- | --- |
| 2:00 pm  (15 min) | **Welcome and Opening Remarks**  **Agenda Review and Ground Rules**  **Updates**   * **Work Group Sign-ups** | **Bruce Kuebler/Bert Rapp**, Ventura River Water District  **Mindy Meyer**, Center for Collaborative Policy, CSUS  **All** |
| 2:15 pm  (45 min) | **Review Articles 6.4-7 and 15 of JPA**   * Discuss prepared edits and make appropriate changes to Articles below.   + Articles 6.4 – Article 7 (except 5.2 → later in meeting) and 15   *Objectives: Make edits as needed to Articles 6.4-7 and 15.* | **Mindy and All**  **Jena Acos and Russ McGlothlin,** Brownstein Hyatt Farber Shereck, LLP |
| 3:00 pm  (2 hours) | **Discussion on Decision Making and Budgeting (Articles 9, 14, and 5.2)**   * Review Work Group Recommendation * Discussion * Final Edits   *Objectives: Review and refine Budget and Decision Making Work Group recommendations and make appropriate edits to Articles 9, 14, and 5.2 accordingly.* | **Mindy, Jena, Russ and All**  **Formation Committee and All** |
| 5:00 pm  (15 min) | **Break** | **All** |
| 5:15 pm  (1 hr 35 min) | **Basin Boundary Modification**  *Objectives: Review comments on Basin Boundary Modification Package and next steps.* | **Jena, Mindy and All** |
| 6:50  (10 min) | **Action Items and Next Steps**   * Next Formation Committee meeting is April 12th * Convene Work Groups   + Article 11 Bylaws and Non-Member Selection,   + GSA Board Selection, Appointment, Roles and Responsibilities Work Group   + Draft NOI Prep * Other   **Closing Remarks** | **Mindy**  **Bruce Kuebler,** Ventura River Water District |
| 7:00 | ***Adjourn*** |  |

**Meeting Ground Rules**

1. **Honor time.** We have a full agenda and need to spend some time with each topic.
2. **Use common conversational courtesy.** Do not interrupt others, use appropriate language.
3. **Treat each other with respect**.People have different backgrounds, expertise, and interests; seek to understand their concerns and contributions to our work.
4. **All ideas and points of view have value.** Everyone has a right to have her/his own viewpoint. If you do not agree with something, propose an alternative that meets not only your own but the other person’s interests.
5. **Avoid editorials.** Avoid judging the value of or ascribing motives to others’ actions; instead, explain what you need for your interests to be met.
6. **Stay focused on the agenda.** We are here to developed shared statements on a discrete set of topics, not resolve all the associated issues or all the details.
7. **Humor is welcome**. It just should not be at someone else's expense.
8. **Be comfortable**.Stand if needed. Use the restroom as needed. Refreshments provided.
9. **Electronics courtesy.** Please turn all devices to silent of off to avoid disrupting the conversation.